Minutes 2015

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MAJIC Steering Group Meeting

# January 15, 2015

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
| √ | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
| √ | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Susan McKelvie | Research Analyst | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | Chief Rick Shell | UAA PD | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  Nichole Tham √ | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Darby |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
| √ | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Business Reg. Examiner | 22. Alcohol Beverage Control Board |
|  | OTHER ATTENDEES |  |  |
|  | Alan McKelvie |  | Michael Chin, APD Records Manager |
|  | Josh Garcia, DPS |  | Giulia Kaufman, Research Analyst, Alaska Criminal Justice Commission |
|  | Gary Lee, DPS |  | Diane Schenker, ACS |
|  | Brenda Axtell, ACS |  | Stefanie Winters, ACS |
|  | Jill Sobottka, ACS |  | Susie Frenzel, DOL |
|  | Marcus Andersson |  |  |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

12:00 to 12:40 p.m.

Susie Frenzel, Victim Witness Program Coordinator, Department of Law (DOL) and Stefanie Winters, CMS Analyst, Alaska Court System presented the Victim Information & Notification Everyday (VINE) Project.  This project went live in November 2014.  The goal of the project is to provide the DOL with hearing information entered in CourtView for state criminal cases.

The ACS sends data four times a day to a secure FTP site for pick up by the DOL. The system is closed to all but DOL. Only paralegals at DOL have the authority to register victims to receive event information via email or telephone. Victims are advised of this service at the beginning of the case and once registered, begin to get notices on the case within 24-48 hours. Paralegals at the DOL confirm the identity of victims calling for information or assistance with their registration by asking for the phone number and the 4 digit pin they used to register. DOL is manually entering event data into their new Prosecutor By Karpel (PBK) system.

Notice of hearings and future hearing dates that have been canceled or rescheduled will then be forwarded to victims who are signed up with DOL to receive notifications by telephone and email.    Since going live in November 2014, 300 victims have registered to receive notification of events.

Stefanie and Susie provided an excellent power point on this new automated notification system, which can be provided to MAJIC members upon request.

12:40 to 1:00 p.m.

Diane Schenker, Technology Project Manager, Alaska Court System provided an overview and update on the E-Bail Conditions Project.  Currently, bail conditions created electronically at the Fairbanks court are made available via the Alaska Public Safety Information Network (APSIN) to law enforcement.

The bail condition (Adobe) form generated in the Fairbanks court in near real time needs to be shortened and simplified before it can be implemented in other court locations. The current form is very hard to learn and needs to be more intuitive. The current form has 123 bail conditions. The new form will have about 20 (of the most common bail conditions). The focus of the form is to assist law enforcement rather than to provide an exhaustive list of prompts for the judicial officer. There will be more free text fields for judicial officers to add conditions. It is taking a long time to develop the technical changes needed. In addition, Adobe no longer has the same repository system that was used for the bail conditions, so a new product now has to be implemented by ACS IT to meet the bail condition system needs.

Currently the project is in the technical design phase to implement the new shorter form. The technical solution document was authored by ACS and then given to the vendor to identify what was missing rather than having the vendor author it with the ACS’ input. This saved time and money. The next step will be to take the technical design back to the users for their input. The design has to consider the addition of other court profiles and locations in the event that this project is implemented at other court locations in the future.

1:00 p.m. to 1:30 p.m.

Project updates and announcements.  All

Lu Woods from DOL announced that Phase II of the new DOL system, Prosecutor By Karpel will be implemented by mid-February. (Phase I was the Anchorage implementation) Phase II will be the roll out of the system to Palmer, Kenai, Juneau, Sitka and Ketchikan. Phase III is being moved up (implementation statewide). It is estimated that this will be completed by April 15, 2015, two months ahead of the original schedule.

Helen reported that the MOA to ACS charging document GRA proof of concept project continues to move forward. The ACS is working on procurement for programming services. SEARCH and ACS have discussed the major design elements.

Next Meeting:     January 29, 2015

MAJIC Steering Group Meeting

# January 29, 2015

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Susan McKelvie | Research Analyst | 1. Alaska Judicial Council |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | Chief Rick Shell | UAA PD | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  Nichole Tham √ | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Darby |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews √ | Director/Business Reg. Examiner | 22. Alcohol Beverage Control Board |
|  | OTHER ATTENDEES |  |  |
|  | Jill Sobottka, ACS |  | Michael Chin, APD Records Manager |
|  | Josh Garcia, DPS |  | Giulia Kaufman, Research Analyst, Alaska Criminal Justice Commission |
|  | Gary Lee, DPS |  |  |
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|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

12:00 to 1:15 p.m.

Gordon Lansford, Director of the Kansas Criminal Justice Information System (KCJIS) presented “The Goals and Benefits of KCJIS as of January 2015”.  The presentation provided an overview of the Kansas integrated criminal justice system, what data is being shared and how, governance and lessons learned over the course of the system’s implementation, up to the present.  The power point provided by Gordon Lansford was distributed to the MAJIC membership ahead of the meeting.

KCJIS was formed 17 years ago and began with the Criminal Justice Coordinating Council in 1994. KCJIS was built mainly with grant funding. KCJIS was woven into the budgets of participating agencies, such as the Kansas Bureau of Investigations, courts, corrections and the highway patrol. Last year, KCJIS got its own line in the budget. There is no charge to Kansas law enforcement agencies to participate in KCJIS.

KCJIS began with a group similar to MAJIC, and ensured that all stakeholder agencies had a seat at the table on identifying needs and building a system. Governance was established by statute in 2003. In addition to executive and operational bodies within KCJIS, there are several subcommittees including policy and procedure and e statutes. Slide 6 of the presentation shows the governance structure of KJCIS.

All counties are required to maintain a connection to KCJIS. Slide 8 shows the KCJIS information system and the central broker. The location of the broker does not matter because all agencies share the responsibility for it. New exchanges are built in NIEM and to GRA standards. Gordon recommended MAJIC look at the Nebraska system because of its broad reach, including the Department of Education. He described JNET, the Pennsylvania information sharing system as probably the most advanced in the nation.

Gordon stressed the importance of having a champion to advocate for an integrated system. In Kansas, that person was initially the Attorney General.

1:15 to 1:30 p.m.

Project updates and announcements.  All

MAJIC Steering Group Meeting

# February 12, 2015

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
| √ | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
|  | Susan McKelvie | Research Analyst | 1. Alaska Judicial Council |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | Chief Rick Shell | UAA PD | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  Nichole Tham √ | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
|  | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Darby |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews √ | Director/Business Reg. Examiner | 22. Alcohol Beverage Control Board |
|  | OTHER ATTENDEES |  |  |
|  | Alan McKelvie |  | Michael Chin, APD Records Manager |
|  | Josh Garcia, DPS |  | Marcus Andersson, ETS |
|  | Gary Lee, DPS |  |  |
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12:00 to 1:00 p.m.

In December 2014 Captain Shane Bates, Kentucky State Police, and Steve Roadcap, Project Manager presented information regarding the e warrants exchange project within the Kentucky integrated law enforcement system (KY OPS).  At the end of that meeting there were questions about other integration projects within KY OPS such as domestic violence and e disposition but we ran out of time.  KY OPS staff graciously agreed to return to MAJIC today to provide information on some of their other exchange projects, how they came about, how they work, and what they do to improve criminal justice information-sharing and public safety.  Slide 3 of the Kentucky presentation provided in December 2014 shows a timeline and lists Kentucky’s exchanges.

The KYOPS domestic violence process has been streamlined to reduce delays. Timeliness was an issue with the paper based process. Now, victims can complete a form on the computer, print it out, sign and scan it for electronic transmission to the judge and the court. During the day, victims can enter data at the court, and after hours, they can use a computer to generate their request for emergency protective orders at a safe house. The petition is sent electronically to a judge’s inbox, to the court system and to NCIC. Judges are set up to receive text messages and/or emails notifying them that a petition for a protective order is waiting. The judge signs electronically and notice is also transmitted when the order is served.

1:00 to 1:30 p.m.

Project updates and announcements.  All

Next Meeting: March 26, 2015

MAJIC Steering Group Meeting

# March 26, 2015

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| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
| √ | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
| √ | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Susan McKelvie | Research Analyst | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  Nichole Tham √ | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
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|  | Tracey Marshall/Karen Darby |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
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|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
| √√ | Cindy Franklin/Maxine Andrews √ | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | OTHER ATTENDEES |  |  |
|  | Alan McKelvie |  | Jill Sobottka, CMS |
|  | Josh Garcia, DPS |  | Marcus Andersson, ETS |
|  | Gary Lee, DPS |  | Gina Turnbull, CMS |
|  | Julia Kaufman, AJC |  | Molly Lerma, APD IT |
|  | Blyss Cruz, MOA |  | Cheri Liller, APD IT |
|  | Megan Webb, PD |  | Teresa Helleck, MOA |
|  |  |  |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

12:00 to 1:00 p.m.

Cindy Franklin, Director of the Alcohol Beverage Control Board (ABC) provided an update regarding the investigative trips to Colorado and Washington and outcomes useful for Alaska; the status of regulation projects and legislation, and how these may affect information-sharing in Alaska.



Cindy gave an up-to-the-minute status report on legislation pending in Juneau. A summary is provided in the “Marijuana Status Report” (pdf above). Cindy emphasized that the final outcome on the various pending bills before the legislature cannot be predicted. HB 123/SB 60, in its present iteration, if passed, would create a five member volunteer marijuana control board and would assign the ABC director and staff the same duties with regard to the marijuana control board as it has for ABC – two boards, one agency, to allow sharing of personnel across substances and provide enforcement authority. The number of personnel needed depends on how many licenses are issued.

Cindy provided an overview of several other marijuana-related bills (in the status report). A few highlights:

* There is current debate as to whether marijuana, like alcohol, should be in a separate title in the Alaska Statutes and be removed from Title 11, governing controlled substances.
* There is current discussion as to what “assisting” means to prevent cultivation centers and defining the number of plants that can be personal grows per household.
* There is current discussion on the authority of local government
* Legislation has been introduced to define marijuana concentrates separately from marijuana, and to extend a timeline for regulations to be created to govern concentrates

Cindy referred the group to the ABC’s “Preliminary Considerations” document (pdf above). This provides the public with information about what the ABC Board, as the default authority for promulgating regulations, pending the possibility of different direction from the legislature. Goals for regulation are to prevent underage persons from obtaining marijuana, protecting public health and safety, respecting privacy and constitutional rights, preventing diversion of marijuana and degrading illegal markets for marijuana.

For additional information go to: <http://commerce.state.ak.us/dnn/abc/Home.aspx>

Next Meeting: April 9, 2015

MAJIC Steering Group Meeting

# April 9, 2015

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
| √ | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Susan McKelvie | Research Analyst | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
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|  | Patrick Brosnan  Nichole Tham √ | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
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|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
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|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | OTHER ATTENDEES |  |  |
|  | James Dabb-Ashworth, DOC |  |  |
|  | Josh Garcia, DPS |  |  |
|  | Gary Lee, DPS |  |  |
|  | Giulia Kaufman AJC |  |  |
|  | Marcus Andersson |  |  |
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|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

12:00 to 1:00 p.m.

John Kenney, Chief of Security for the Hampden County Sheriff’s Department provided an overview of Hampden County’s corrections facilities and presented information regarding the Hampden County, Massachusetts Inmate Reentry Exchange.

John Kenney provided an overview of the Massachusetts Inmate Data Network (MIDNET) which provides access to police and prosecutors for data on inmates, particularly those classified as gang members.

In an effort to expand the use of inmate data focused on recidivism reduction, the NGA and SEARCH approached Hampden County to work on an exchange with service providers. Hampden County Sheriff’s Department’s philosophy has historically been that re-entry begins on Day 1 of incarceration. Work towards successful re-entry begins with focusing on criminogenic factors and intense programming within the jail system that moves inmates gradually to decreasing levels of security. Each inmate is expected to put in a 40 hour week, with programs including GED, life skills, mental health care and vocational training. After incarceration, there is a walk-in center in Springfield in partnership with community agencies to provide assistance with housing, mental health, employment and health care.

The H.I.R.E exchange, developed with funding from SEARCH reduces the need for faxes, e-mails, signed release forms, meetings with handouts and phone calls, all of which are staff intensive, time consuming and redundant. The H.I.R.E system allows service providers and social agencies to log in and access inmate data to support the transition and reintegration of inmates into the community. Inmates sign a digital waiver prior to release to all or some data. For example, case worker data for employment and housing purposes can be released, while an inmate may decline to authorize medical records to be released.

1:00 to 1:30 p.m.

Project updates and announcements:

Lu Woods, Department of Law announced that DOL’s new system, Prosecutor By Karpel (PBK) has been rolled out to all but three offices around the state. By April 13, 2015, these final three offices will be on the new system. This project began last October, with roll out to all DOL offices statewide completed in less than a year. The next phase will involve working with partner agencies on interfaces for data exchanges. Offices, such as Dillingham, Kotzebue, Barrow, Nome and Kodiak with slow connections are operating on remote servers. The remaining offices have their data in the cloud. The cloud storage solution used by PBK is CJIS compliant.

Josh Garcia, DPS reported that DPS is also looking at cloud storage for some functions.

Save the date!  The annual MAJIC picnic will be held at the DPS courtyard at noon on June 18, 2015

# April 23, 2015

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
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|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | OTHER ATTENDEES |  |  |
|  | Michael Chin, APD |  | Capt. Jason Smith, MPD |
|  | Josh Garcia, DPS |  | Dr. O’Brien, Homicide Review Commission |
|  | Gary Lee, DPS |  | Milwaukee County District Attorney’s Office rep. |
|  | Giulia Kaufman AJC |  |  |
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|  |  |  |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

12:00 to 1:15 p.m.

Captain Jason Smith, Milwaukee Police Department and project team staff from the Homicide Review Commission and the Milwaukee County District Attorney’s Office presented the Milwaukee Frontline Initiative, an information-sharing project that focuses on the reduction and prevention of gun-related crime.

The Milwaukee Frontline Initiative, funded by the Bureau of Justice Assistance (BJA) is a highly collaborative undertaking. The team working on this data driven analytic project includes the Milwaukee Police Department, the Bureau of Alcohol, Tobacco, Firearms and Explosives, the Wisconsin Department of Justice, the Milwaukee Homicide Review Commission and the Milwaukee County District Attorney’s Office. Public health, law enforcement and prosecution data is compiled, with a more holistic approach being taken to identification of where, why and now gun violence is occurring in Milwaukee.

The initiative’s focus is the provision of actionable intelligence sharing and evidence-based policing with the goal of reducing gun crime. Data is geo coded and made accessible to officers on the streets, suspects can be targeted and linked based on gun recovery and arrest data. The data compiled is being analyzed to identify preventative strategies. Underpinning the technical aspects of this project is making partnership building with community as well as criminal justice partners a priority. Captain Smith emphasized that the community is part of the solution.

Milwaukee’s integrated database and exchange capacities made their project attractive to BJA. The National Integrated Ballistic Information Network (NIBIN) is installed in the Milwaukee Police Department. This has cut down on processing time for casing matching. It is hoped that in the future, MPD can add courts, corrections and other criminal justice partners to the integrated database.

In addition to the technical work which provided graphical information on the location of shots fired, gun characteristics, incidents involving a firearm, data is also used from the monthly Homicide Review Commission’s meetings. At these meetings, the team reviews the prior month’s homicides and near fatal domestic violence incidents. Analysis from the Commission’s review has greatly contributed to gun violence prevention and intervention strategies. Recommendations from the monthly reviews are implemented at the law enforcement level without delay to support efforts on the streets.

1:00 to 1:30 p.m.

Project updates and announcements:

This is the last meeting for the Alaska Judicial Council’s MAJIC liaison, Susan McKelvie. Susan has been an active participant and a committed supporter of MAJIC’s integrated justice efforts in Alaska for the past ten plus years. Susan is retiring from state service at the end of this month. Her colleagues at MAJIC wish her the very best!

Save the Date! The annual MAJIC picnic will be held at the DPS courtyard at noon on June 18, 2015

# May 21, 2015

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
| √ | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
|  | VACANT |  | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  Nichole Tham √ | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
| √ | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
| √ | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | **OTHER ATTENDEES** | Pam Post, DOL Civil Div | Nathan Vander Martin, ACS |
|  | Pat Young, ACS | Jenny Summers, OVR | Shiloh Werner, Office Mgr, Spec Prosecutions, DOL |
|  | Alyce Roberts, ACS | Rick Allen, OPA | Jason, IT Public Defender |
|  | Brenda Axtell, ACS | Isa Morino, ACS | Jeremiah Bowlus, IT DOL |
|  | Stefanie Winters, ACS | Jon Sawyer, ACS IT | Lauren Edades, DMV |
|  | Clayton Jones, ACS | Josh Garcia, DPS | Jessica Nolte, DPS |
|  | Sharon Chen, ACS | Cindy Bole, ACS | Lisa Purinton, DPS |
|  | Taylor Winston, Director, OVR | Audrey O’Brien, DMV | Rachel Lacy, Office Mgr, Anchorage DA |
|  | Michael Chin, APD | Mina Peters, DMV | Sue Cain |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

12:00 to 12:30 p.m.

Pat Young, Statewide Jury Coordinator, Alaska Court System (ACS) presented the ACS Online Jury Questionnaire and answered questions.  Pat provided a step by step overview of the online questionnaire, which is an electronic fillable Adobe smart form. The online questionnaire is available at: <http://courts.alaska.gov/jury/index.htm> and is flagged as NEW on the court’s jury service page.

This new electronic service was rolled out first in Ketchikan. Because there are different terms of service in different locations, not all court locations can be brought on at once. Ketchikan also afforded the opportunity for Pat’s team to pilot the questionnaire and work out any kinks first. Once the form is submitted, the jury management system is updated. Each day, the questionnaires are downloaded, validated and scanned into the system to be accessed by the jury clerk. This is a centralized statewide process, with clerks being notified in their respective locations the following day. Previously, this was all done by mail and was resource intensive in terms of both clerical time and materials. The ACS will show significant savings with this electronic service.

Each questionnaire has a bar code that is unique to the juror completing the form, and is associated with that person in the court’s Trakman and JuryView systems. By scanning the bar code, the document becomes visible to the clerk. If information is missing, the juror will be contacted for the additional information. The project is in Phase I – just getting it electronically completed and transmitted for validation. The end goal, however, is to get the questionnaires into JuryView without the clerk having to touch it at all unless there is information flagged as missing.

As of May 21, 900 questionnaires have been electronically submitted. This service has not been announced yet in Anchorage, but people have found the online questionnaire and used it. Anchorage court is not sending out the new postcard summons that instructs the recipient to submit an online questionnaire yet because office practices in Anchorage need to be changed first. Unlike the rest of the state, where jury questionnaires are validated centrally by Pat and her staff, Anchorage court does its own validating and some business processes still need to be worked out.

12:30 to 1:15 p.m.

Alyce Roberts, Special Projects Coordinator & Brenda Axtell, CMS Manager, Alaska Court System provided information and answered questions regarding the court system’s plan to begin electronically distributing court-generated documents to agencies effective July 1, 2015.

The move to e distribution has been prompted by the current budget crisis, to substantially reduce clerical workload and avoid the expense of paper, printing and postage. There are some documents that must still be certified as true copies so these will continue to be distributed as paper, and a list of these will be made available to affected agencies when e distribution is implemented. Certified copies of all other documents can be made available upon request, but if not, they will be sent electronically.

In order to implement e distribution, several rules (court and bar rules) need to be revised, and the ACS court rules attorney is in the process of drafting revisions to be presented to the Alaska Supreme Court in early June. The ACS hopes to go live with e distribution on July 1.

Documents will be sent from a no reply email address. Agencies will need to provide the court system with an email address to be added to approved recipient and sender lists. Documents will be sent in PDF format. The maximum file size will be 5 megabytes, including attachments. The Subject line of the email will read, “ Alaska Court System Distribution: Case #..........” Attachments will also be sent with the case number. The case number will always have a leading zero. Agencies will need to provide a single email address to the ACS to receive distribution. It will then be up to the agency to distribute from that address to offices and persons within the agency as necessary. Attorneys will be required to provide an email address to the Bar Association, and to maintain the address current at all times, and notify the Bar of any change.

One suggestion to organize work flow at the recipient’s end is to use Outlook to move documents into a folder. A rule can also be established in Outlook to file or forward documents to other staff. This is being piloted in Hoonah and Ketchikan because e distribution is already working well in the First Judicial District. The ACS has worked with local attorneys, the DA office, and other entities to allow voluntary electronic distribution under an order of the Presiding Judge.

Pro se litigants will be allowed to opt in, but it will be required of all attorneys and agencies. OPA may need some additional planning because they have guardians and non-attorney GALs, and 14 offices around the state. The ACS will work with OPA on this. It was recommended that agencies begin setting up the email accounts they will want the ACS to use for e distribution. Documents will be emailed at the time they are ready for distribution, which will speed up agency receipt of the documents.

DPS brought up concerns with the quality of fingerprints on felony judgments. Sometimes it is hard to scan and search against APSIN using a photocopy. The ACS will look into this further and work with DPS. DMV asked about volume and bandwidth and whether there will be issues with the mail box filling up. DMV will discuss with their IT.

Alyce encouraged agencies to email her questions and concerns. This announcement at MAJIC is the first meeting with agencies on e distribution. The ACS intends to follow up with agencies that did not attend and receive ACS distribution, as well as to work on questions that surfaced during this meeting.

1:15 to 1:30 p.m.

Project updates and announcements.  All

MAJIC Picnic is June 18, 2015

# June 4, 2015

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| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
|  | VACANT |  | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  Nichole Tham √ | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
|  | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | **OTHER ATTENDEES** |  |  |
|  | Jill Sobottka, CMS |  | Eric Webb, ED JNET |
|  | Josh Garcia, DPS |  | Ami Levin, Data Mgr PA courts |
|  | Brenda Axtell, ACS |  | Mark Bergstrom, ED PA Commission on Sentencing |
|  | Marcus Andersson |  |  |
|  | Giulia Kaufman, AJC |  |  |
|  | Gary Lee, DPS |  |  |
|  |  |  |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:15 p.m.**

Eric Webb, Executive Director, JNET (the Pennsylvania Justice Network) and Ami Levin, Data Hub Project Manager, Pennsylvania Courts presented the JNET e warrants exchange, information about the court portal for law enforcement (<https://ujsportal.pacourts.us/>) and answered questions. The PPT presentation was made available to MAJIC participants via email following the meeting.

Also in attendance telephonically was Mark Bergstrom, the Executive Director of the Pennsylvania Commission on Sentencing.

Eric stressed that JNET exists solely to broker data being exchanged by two agencies. In the case of warrants, the data exchange involves the Pennsylvania courts and the state police. Prior to the e-warrant entry project warrant entry was a time-consuming paper process. The officer would request a warrant, and then have to provide the warrant to the 911 dispatch center. The center then entered the warrant into the state police system and from there it was passed to the FBI/NCIC want file. Many warrants did not make it into the system at all but remained as paper with the officer if he/she knew where to serve it, steps were skipped.

In 2005 PA created a team to explore an electronic method that would ensure warrants were all entered into the required state and federal repositories. Team included Administrative Office of Pennsylvania Courts (AOPC), Pennsylvania State Police and JNET. An e warrant process was developed to collect, secure and enter all criminal warrants into the state police and the NCIC systems at the time of judicial approval. In 2008 the automated electronic warrant data exchange went live in 66 counties and Philadelphia went live in 2010.

An enhancement to allow for multiple warrants (because NCIC enforces a business rule one wanted person record can exist for a defendant so warrants were being deleted from the state police and NCIC systems) was developed in 2012. This enhancement converted the exchange to Service Oriented Architecture with GRA compliant documentation that can now be shared by other states for a similar functionality. Authorized users can also make corrections to avoid rejections, e.g. missing digit in a VIN number.

# July 16, 2015

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| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
| √ Nichole | Patrick Brosnan  Nichole Tham | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
| V Karen | Tracey Marshall/Karen Benson √ |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
|  | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
| √ | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | **OTHER ATTENDEES** |  |  |
|  | Susanne DiPietro, AJC Executive Director |  | Scott Came, SEARCH |
|  | Josh Garcia, DPS |  | William Falsey, MOA City Attorney |
|  | Michael Chin, APD |  |  |
|  | Marcus Andersson DOA, ETS |  |  |
|  | Gary Lee, DPS |  |  |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:15 p.m.**

Scott Came, Executive Director, SEARCH, The National Consortium for Justice Information and Statisticsprovided an overview of the Open Justice Broker Consortium (OJBC), and information about the OJBC’s decision earlier this year to release under an open source license all the components of the broker built on behalf of member states. The OJBC’s software has been released under a Reciprocal Public License meaning that it can be downloaded and distributed freely but if any modifications or enhancements are added, these must be shared. The source code repository for the Open Justice Broker Consortium can be found at [www.github.com\ojbc\main](http://www.github.com\ojbc\main)

There are now four OJBC member states – Maine, Vermont, Hawaii and Michigan. Other states, some counties and cities are expressing interest the OBJC.

Scott explained OJBC’s features and capabilities including the federated query engine, subscription-notification service, and other components. For more information on the OJBC, go to: [http://www.ojbc.org/](http://www.ojbc.org/the-open-justice-broker-is-now-open-source/)

**1:15 to 1:30 p.m.**

The Alaska Court System received National Criminal History Improvement Program (NCHIP) funds last year to send two people to the National Association for Justice Information Systems (NAJIS) conference in October 2015.  Helen will be attending. The ACS extended an invitation to MAJIC signatories to submit either their name, or the name of one person from their agency for a drawing for a second person to attend the conference. Only one name was submitted by the July 15, 2015 deadline, so there was no need for the drawing. If approved by NCHIP, Seneca Theno, MOA Prosecutor, will be attending the NAJIS conference.

**Project updates and announcements.  All**

* Helen welcomed Brian Brossmer, the Alaska Judicial Council’s new MAJIC liaison. Susanne DiPietro attended the meeting and introduced Brian to the group.
* Helen announced the membership of the City & Borough of Juneau’s (CBJ) Law Department and introduced CBJ’s liaison Deb Senn.
* William Falsey, who is the new MOA city attorney introduced himself to the group
* Rick Svobodny has retired. James Cantor, who is the Civil Division Deputy Attorney General, will also act as Deputy AG for the Criminal Division.

# July 30, 2015

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  Nichole Tham | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
| V Karen | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | **OTHER ATTENDEES** |  |  |
|  | Kevin Bowling, Michigan |  | Sandi Metcalf, Michigan |
|  | Josh Garcia, DPS |  | Isa Morino, ACS CMS |
|  | Michael Chin, APD |  | Bonnie Hough, ACS CMS |
|  | Marcus Andersson DOA, ETS |  | Cindy Bole, ACS CMS |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:15 p.m.**

**Kevin Bowling, Trial Court Administrator and Sandi Metcalf, Director of the Juvenile Services Division, for the 20th Judicial Circuit Court, Ottawa County, Michigan** provided an overview of the business need for juvenile justice data-sharing and presented on the challenges and “lessons learned” from Michigan’s experience with data project governance and a standards based data exchange to share juvenile justice data.

Kevin and Sandi shared a power point presentation with MAJIC members both during and after the meeting. Unlike Alaska, Michigan is a de-centralized state, with 83 counties and 57 courts. Localized governance mean courts are able to respond efficiently to local data requests. However, in Michigan, sharing juvenile justice data between diverse court case management systems and with other related agencies was identified as a significant and critical challenge that needed to be met.

A parallel discussion regarding the need for juvenile justice data sharing was underway at the national level. The Bureau of Justice Assistance (BJA) identified juvenile data sharing as a priority in 2013. Michigan applied for, and received a $500,000 grant from BJA to do a standards-based pilot juvenile data exchange project with six counties, adhering to the Global Reference Architecture. As a member of the Open Justice Broker Consortium (OJBC), the Michigan exchange documentation will be housed in the OJBC library and will be made available to be downloaded free of charge (open source). See the July 16, 2015 MAJIC meeting minutes for the source code repository link.

# August 27, 2015

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
| √ | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Sue Cain | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
| √ Nichole | Patrick Brosnan  Nichole Tham | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
| √ | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | **OTHER ATTENDEES** |  |  |
|  | Isa Morino, ACS |  | Gary Lee, DPS |
|  | Josh Garcia, DPS |  | Jill Sobottka, CMS |
|  | Seneca Theno, MOA Prosecutor |  | Alina Moldovan, DPS |
|  | Ray Eads, ARMS Admin, DPS |  |  |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 12:40 p.m.**

**Cindy Franklin, Director, Alcoholic Beverage & Marijuana Control Boards** provided an update on the Marijuana Regulations Project. Cindy summarized the current review and comment schedule for the 9 articles. There will be an oral comment period October 15 and 16 at the LIO that will be televised. The draft regulations are a combination of Washington and Colorado’s marijuana laws, and Alaska’s alcohol statutes. For current information on the progress of the regulation project go to: <https://www.commerce.alaska.gov/web/abc/>

**12:40 to 1:25 p.m.**

**Ray Eads, Information Systems Coordinator and Lt. Rick Roberts, Alaska State Troopers** provided an overview and update on the Automated Records Management System (ARMS) including system functionality, local agency input, benefits, participants, and interfaces under development.

Currently ARMS contributors are all of DPS (since September 2012), Soldotna PD, the ABC Board, DOR’s PFD, tax fraud and CSSD investigators, and the University of Alaska Fairbanks PD. Agencies interested in coming on board include Homer PD, Palmer PD, Seldovia PD, Haines PD, and Sitka PD. System association between state and local agencies is being worked out. Participating state and local agencies are submitting all incident reports to ARMS.

The primary key in ARMS is the APSIN ID. Agencies can search on person throughout all agency reported incidents. Seneca Theno wanted to know if APD had any plans to contribute to ARMS. Lt. Roberts stated that he believed APD is going with a different vendor, as is Fairbanks, but that linkage could be worked out later. 27 police agencies around the state are using TraCS. The plan sometime in the future is to link TraCS with ARMS so that citations and crash reports in TraCS will automatically be generated in ARMS when officers end-shift.

# September 10, 2015

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| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
| √ | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
|  | VACANT |  | 1. Alaska Dept. of Corrections |
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|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
|  | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
| √ | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | **OTHER ATTENDEES** |  |  |
|  | Debbi Blyth CISO, State of Colorado |  | Josh Garcia, DPS |
|  | John Skidmore, DOL |  | Jill Sobottka, CMS |
|  | Gary Lee, DPS |  | Alina Moldovan, DPS |
|  | Charlene Dolphin, ACS |  | Marcus Andersson, ETS |
|  | Robert Gordon, ETS |  | Joe Mannion, ACS |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 12:15 p.m.**

**John Skidmore, Criminal Division Director, Department of Law (DOL)** provided an update on the DOL’s new system, **Prosecutor By Karpel (PBK)**. John reported that the PBK case management system is now deployed at all DOL offices statewide. The Barrow office has been merged with Fairbanks as of August 31 and the Barrow data has been successfully transferred.

Interfaces are next, and DOL and DPS are in discussions. The timing of an interface with DPS depends on the availability of resources and other priorities at DPS. DOL is eagerly awaiting ACS to be ready to move forward with an interface. The old CRIMES system is now completely off line.

E discovery has been underway with the private bar for 6-9 months. It has not rolled out as smoothly as John wanted because there are so many moving parts to consider statewide. DOL is in discussions now with the PD’s office regarding e discovery.

**12:15 to 12:30**

**Charlene Dolphin, CMS Modification & Special Projects Manager, Alaska Court System** provided an update on the court’s e filing project.  A contract was signed approximately a year ago. In July of this year, the project underwent some restructuring with a new vendor team as it was not proceeding at the rate the ACS had anticipated. The project is on a more comprehensive and faster track now, arranged in quarterly sprints with detailed project plans.

**2015-2016 Project plan**.

The ACS had planned to start with civil protective orders but this turned out to be overly complex as an initial project. The plan now is to focus on the minor offense case type. The ACS is almost there with approximately 75% of minor offenses being filed with the ACS electronically. Bringing in the remaining 25% that are currently filed as paper via an automated scanning process using the OnBase docket management system to docket these minor offenses directly in CourtView, it is hoped that the ACS can reach 100% by the end of March. The plan is to pilot this minor offense project around March 7 and have about 30 days to work out the bugs before taking the process statewide.

At the same time the ACS is working on the minor offense automation project, work will continue on the civil protective order project. Automated calendaring is not going to be possible until the end of 2016 but a Wizard is being developed to allow for e filing petitions for protective orders through a True Filing portal. The ACS hopes to go live with this part of the protective order project by the end of May 2016.

While working on the above projects, the ACS is pushing ahead with the criminal case type and hopes to go live with criminal case e filing in approximately September 2016. This will also include the MOA-ACS charging document proof of concept if successful. At this stage, however, the MOA-ACS is only a proof of concept to demonstrate that a misdemeanor case can be electronically generated in CourtView. It does not include amended charging documents. If successful, there is a possibility it might be ready in tandem with criminal e filing.

Service to attorneys and pro se litigants is expected to be made available via True Filing.

At the same time as the above, the ACS will be working on a second phase of the protective orders where enhanced judge screens will be developed. These screens will allow judges to generate orders from the bench. A law enforcement portal for service of process is anticipated approximately at the end of September 2016.

The OnBase document management system the ACS is using has been used in both medical and banking fields. It can generate sophisticated work flow processes and rules for documents. The project team is also working with CourtView to integrate the docket management system, which requires mapping from OnBase to CourtView and CourtView to OnBase.

Joe Mannion reported that the infrastructure is in place. The back end servers are set up and the necessary software has been installed.

**12:30 to 1:30 p.m.**

**Deborah Blyth, Chief Information Security Officer, Governor’s Office of Information Technology, State of Colorado** provided an overview of the business need, mission, challenges, and work of **Secure Colorado**, as well as lessons learned and advice for other states regarding cybersecurity.  Colorado’s project focuses on addressing priority security areas while maintaining the flexibility to adjust to new threats as they arise.  [www.colorado.gov/oit](http://www.colorado.gov/oit)

The state Chief Information Security Officer role was created by legislation. The Secure Colorado cybersecurity plan is reviewed annually. Colorado works diligently to anticipate threats, maintaining close ties with NASCIO (the National Association of State CIOs), MS-ISAC (the Multi-State Information-Sharing and Analysis Center), and other organizations sharing intelligence on cyberattacks. The Cyber Security Steering Committee meets twice a year and is composed of a large number of federal, state and local law enforcement. The Committee reviews what threats are being seen, and how to handle these and anticipated attacks. Colorado runs exercises to practice effective response to cyber events, like fire drills. Secure Colorado has identified 20 critical security controls which focus on the highest priority attacks. These controls are selected for their overall effectiveness and together they address 90% of threats in the State of Colorado.

Secure Colorado is a published document, and is integrated into the state’s overall IT plan. According to Debbi, Colorado is currently only one of two states that have integrated cybersecurity strategies into the overall state IT plan. Secure Colorado has had the full support of the Governor’s Office. Using the cloud is a primary strategy. Debbi remarked that detection and prevention tools are needed to more fully automate monitoring events and to target attacks.

DPS’ Josh Garcia commented that this was a very informative presentation and helpful information for Alaska. He said that DPS was also looking at a cloud approach and wondered if that was beneficial for implementing improved security. Secure Colorado implements an internal CJIS compliant cloud, and has also consolidated all executive branch agencies onto one email system to boost security controls on one platform of care.

Colorado is now looking for automated methods of implementing intelligence within its system to respond rather than having a human (manual) response to attacks. A lot of bad traffic is blocked by threat intelligence that has been integrated into Colorado’s firewalls.

Colorado is looking at obtaining Government Risk & Compliance (GRC) software to replace the spreadsheets Colorado currently uses to track all controls in Colorado’s environment. Debbi provided MAJIC with a link to a case study that Colorado undertook with McAfee regarding vulnerabilities and how to address them. Colorado uses McAfee’s suite of tools – scanning, hots intrusion prevention, and end point encryption. The document can be found at: <http://www.mcafee.com/us/resources/case-studies/cs-state-of-colorado.pdf>

Debbi also mentioned Colorado's collaboration with the National Governor's Association (NGA).  Helen located the following paper on the NGA website which may also be of interest:

<http://www.nga.org/files/live/sites/NGA/files/pdf/2013/1309_Act_and_Adjust_Paper.pdf>

**James Dabbs-Ashworth**, Acting DP Manager is the new liaison for the Department of Corrections.

**Molly Lerma,** APD IT, is the new liaison for the Anchorage Police Department.

# September 24, 2015

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| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
| √ | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
| √ | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  Nichole Tham √ | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  | **OTHER ATTENDEES** |  |  |
|  | Teri Carns, AJC |  | Josh Garcia, DPS |
|  | Seneca Theno, MOA Prosecutor |  | Jill Sobottka, CMS |
|  | Gary Lee, DPS |  | Marcus Andersson, ETS |
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|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 12:05 p.m.**

**Helen** introduced DOC’s new liaison, **James Dabbs-Ashworth**. She also announced new member Juneau Police Department and introduced JPD’s liaison, **Dee Ojard**

**12:05 to 12:45 p.m.**

**Angie Rosales, Victim Witness Coordinator, Anchorage Municipal Prosecutor’s Office** provided information on the recent addition of Justice Web to the MOA’s **JustWare** system. JustWare is a name and event based case management system. Justice Web, which is an email based system, was rolled out about five weeks ago. Justice Web adds a significant amount of functionality to the MOA case management system – E View, E Discovery and E File. E Pay is still being worked on, but is also part of the Justice Web upgrade to JustWare.

The Anchorage Domestic Violence Project Project is now integrated into JustWare. Now officers can view bail conditions without having to have dispatch look them up via E View.     A blank screen displays if there are no active DV bail conditions for a defendant. Bail conditions are removed once ended within 12-24 hours manually from the log notes which are distributed immediately at the bail hearing.

Angie showed the test environment populated with six months of cases and how case summary reports can be pulled from that data.   Police reports are pulled in from Tiburon to JustWare via an interface between the two systems. The new Tiburon anticipated by APD is expected to interface with JustWare, but that will occur at some point in the future when new Tiburon has been developed.

Angie demonstrated how private defense attorneys and the Denali Law Group (DLG) can request and establish accounts. Once an Entry of Appearance is in place, an attorney has automatic access to all cases in which he/she is the attorney of record. Attorneys can both e file motions and request and obtain e discovery via Justice Web. These services are also available to pro se defendants.

Prosecutors and secretaries at the MOA see the filings or discovery requests in a Justice Web task emailed to them. Relevant action is taken in and from the filing cabinet on the case, and electronically signed, with a response sent to the defense attorney. The date/time the discovery is sent is recorded, and the date/time when the defense attorney downloads it is also tracked. Photos are sent in groups of 25 to facilitate downloading. Police video is in HD format and therefore too large to send, and will be made available via DVD. Voice mails and 911 calls can be dragged and dropped into case files in the electronic filing cabinet. Photos in DV cases are always kept, but when cases close, all other evidence is deleted out of the system to manage storage. APD is the official records custodian so if records are needed again for any reason, they can be obtained from APD.

For the next two months, until E Pay comes on line, defense attorneys can obtain discovery free of charge. Once E Pay is deployed, the “Download” button will instead show a “Pay Now” button. All outgoing discovery is encrypted to CJIS standards before it is sent. The recent additional functionality now allows the ability to preview discovery so the prosecutor can see what evidence was discovered and when it was downloaded. All discovery is sent in pdf format.

The MOA has decided on a flat fee for discovery of $35 per case, no matter how much discovery is requested. Once downloaded, the discovery remains available to the attorney for as long as the case is open. Supplemental requests for new evidence in a case will be included in the $35 fee. Fees for paper copies will go up substantially to discourage paper. Currently discovery is provided at .25 cents a page, and will go up to $1.00 per page. A research fee will also be charged for any discovery request that cannot be handled from the evidence in the JustWare filing cabinet, to cover staff time in conducting research. There will be no charge for the Denali Law Group, which appears in approximately 50% of the cases.

JustWare has the ability to generate many reports. Duplicate ATN numbers are flagged in JustWare by turning yellow. A report looks for duplicates and after research, records are merged if appropriate or other needed action taken.

**12:45 to 1:10 p.m.**

**Teri Carns, Alaska Judicial Council** was unable to remain at the meeting for this item due to a scheduling conflict. Teri will return at a later date to report on the **National Association of Sentencing Commission** Annual Conference, which was held in Girdwood on August 16-18, 2015.

# October 22, 2015

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| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
| √ | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  Nichole Tham √ | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  | **OTHER ATTENDEES** |  |  |
|  | Cindy Bole, CMS |  | Josh Garcia, DPS |
|  | Stefanie Baird, CMS |  | Jill Sobottka, CMS |
|  | Gary Lee, DPS |  | Marcus Andersson, ETS |
|  | Anna Abbott, Information Systems Coordinator, DJJ |  |  |
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|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:25 p.m.**

**Mark Chahanovich, Social Services Program Officer** and **Anna Abbott, Information Systems Coordinator, DHSS, Division of Juvenile Justice (DJJ)** provided a presentation and demonstration of **DJJ Applications and Business Intelligence.**  A power point is available upon request. Mark provided an overview of DJJ and the history and evolution of DJJ’s applications, the Juvenile Offender Management Information System (JOMIS) for case management, and IncidentTracker. IncidentTracker was originally a module within JOMIS. DJJ extracted IncidentTracker and made it into its own application, adding DDJ specific enhancements and functionality.

JOMIS III (HTML5 – meaning it can run on any type of browser) went live on August 13, 2014. DJJ is on IE 11. Officers can log on, review, add, and upload data to JOMIS remotely, using a laptop, smart phone or tablet. Security is role-based. JOMIS uses active directory for sign on. OCS social workers have read-only access to JOMIS, and the ORCA person identifier is pulled into JOMIS automatically on a batch nightly run if matching criteria is met. JOMIS uses the Master Client Index (MCI) for matching using a point system. 50% of the matching points required come from the social security number, which is problematic because it is not consistently available/provided.

DJJ is currently working on a project with DPS using a web portal to match the APSIN ID with JOMIS identities. DJJ is working towards automatically inserting the APSIN ID into JOMIS when a match is found that meets the matching criteria. JOMIS has a field for the APSIN ID number in the person record and officers are enter the APSIN ID number whenever it is provided.

**Mark** provided a PPT slide showing in GIS (visually based spatial view) every community around the state of Alaska where three or more youths have been referred to DJJ. By clicking on the pins, information on the number of referrals is provided. DJJ has 16 probation offices around the state and 8 facilities. DJJ employs 85 juvenile probation officers statewide. JOMIS also uses Aspose SharePoint to move data into form templates rather than creating and sending forms which slows system performance.

**Anna** provided a live demonstration of both JOMIS and IncidentTracker. The data entered into the various JOMIS modules is automatically pulled into other modules as needed and also used to generate reports in IncidentTracker. Modules in JOMIS include the person record, assessment, case actions, case plan, chronological notes, documents (where officers can scan and save documents e.g. birth certificates, psychological evaluations, eligibility letters, etc.) Alerts are automatically created, including required review of detention period and warrants. IncidentTracker is used to meet reporting requirements, and can automatically pull and create reports. This has saved a huge amount of time. 75 embedded reports are available, and 95 external reports can be created automatically using the data in DJJ’s applications. Another development is that DJJ can now customize responses to data research requests that in the past have been very time consuming. This Business Intelligence was developed using PowerPivot and SharePoint.

**1:25 to 1:30 p.m.**

**Helen** provided a brief overview (hand-out) of the **2015 National Association for Justice Information Systems (NAJIS) Conference**

# November 5, 2015

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| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
| √ | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department |
|  | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
| √ | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections |
|  | Patrick Brosnan  √ Nichole Tham | DP Manager  Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
| √√ | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  | **OTHER ATTENDEES** |  |  |
|  | Seneca Theno, MOA Prosecutor |  | Josh Garcia, DPS |
|  | Megan Webb, atty IV Public Defender |  | Gary Lee, DPS |
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|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:00 p.m.**

**Cindy Franklin, Director of the Alcoholic Beverage & Marijuana Control Boards** provided an update and power point on the marijuana regulations project.

Cindy said that the agency itself is expected to be known and named as AMCO – Alcohol & Marijuana Control Office. The agency is not a board and the use of the word “board” to describe the agency is not accurate.

Technical projects for AMCO include the implementation of a licensing database solution to receive electronic applications, and seed-to-sale marijuana inventory control software. Licensees will need to show that they can meet requirements necessary to track marijuana electronically. These projects, which ordinarily would take a significant period of time, must be accomplished very quickly, with the passage of regulations now imminent.

Cindy reviewed the remaining actions needed before regulations can be implemented and licenses issued. The Board will meet on November 20, 2015 (deadline for adoption is November 24, 2015) to review all 9 articles. If the regulations are approved by the Board, the final regulations package will then be submitted to the Department of Law for review and approval. The Department of Law could require re-adoption if additional substantial changes are required. If approved, the regulations will be filed with the Lt. Governor’s Office by February 24, 2016. Unless returned by the Governor, the regulations become effective 30 days after filing. Cindy anticipates that initial licenses may be awarded in late May 2016.

The Board will have met since its creation approximately 20 times by the end of this year, in order to undertake the regulations project. It is expected, however, that once the regulatory framework is in place, the Board will meet perhaps five times a year.

In addition to Cindy as Director, AMCO has a staff of one licensing supervisor with four licensing specialists, an administrative officer with two assistants, and one enforcement supervisor with six enforcement officers.

# December 3, 2015

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| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
| √ | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
| √ | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections |
| √ | Nichole Tham | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
|  | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  | **OTHER ATTENDEES** |  |  |
|  | Michael Chin, APD |  | Josh Garcia, DPS |
|  | Audrey O’Brien, DMV |  | Amy Erickson, DMV |
|  | Gary Lee, DPS |  |  |
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|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:15 p.m.**

**Josh Hicks, Manager, Systems Development Unit, James Matsuoka, SME, Federal Licensing & Credential Section, and Scott Greminger, Investigator**from theState of California, Department of Motor Vehicles,presented information and answered questions about California DMV’s Document Authentication Device (DAD).This technology is being used to enhance security around person identification by improving the verification process of a wide variety of identity documents.

The Document Authenticator Device (DAD) project was initiated in California in October 2014. It is now implemented in 193 field offices throughout the state. The impetus for DAD was the need to authenticate a wide variety of documents. The DAD validates against security features and data. A document template database is populated for each document in the system and the DAD then scans for the required data fields from the applicable template. If the document is expired, or not authenticated for any reason, the scanner shows a red X. There are policies and procedures in place for handling any authentication failures for misalignment, worn documents or other failures to authenticate. New document type templates can be easily added.

The DAD is not currently integrated with other systems, and the results must currently be printed out and attached to the license request.

# December 17, 2015

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| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP) |
| √ | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections |
|  | Nichole Tham | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP) |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice |
|  | Tracey Marshall/Karen Benson |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety\*\*\*\*\* |
|  | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS) |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
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|  | **OTHER ATTENDEES** |  |  |
|  |  |  |  |
|  | Paul Steier, Iowa DOT |  |  |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126 |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:00 p.m.**

**Paul Steier, Director, Bureau of Investigation & Identity Protection, Iowa Department of Transportation** presented information and answered questions regarding **Iowa’s Mobile Driver’s License (mDL) Pilot Project**.

Central to this pilot, which involves 65 users within Iowa’s DOT using smart phones, is the need to verify identity. Currently, the plastic or paper driver’s license is routinely taken at face value to be current, and genuine. Counterfeit identity documents are easily produced.

Iowa is experimenting with the use of facial recognition to match licenses to drivers, and to possibly use this data in partnerships/exchanges in the future with corrections, law enforcement, and other agencies needing to confirm the identity of a person.

A photograph of the license displayed on the cell phone is not the same as an electronically reconstructed license that can be scanned, just as electronic boarding passes are now scanned by TSA at airports. Iowa DOT is now testing bar codes. National and international standards are being worked on to make mobile licenses viable in the future.

Privacy laws mean that DMV cannot give out data but can verify data from partner agencies such as corrections, courts, financial institutions. This will help with identity matching. Authentication can include the last time the phone connected to a cell tower when displaying the license, which provides a level of trust that the document is current and up to date.

Iowa DOT is working on how to update status changes through the mobile application, such as age, suspension of license, endorsements, etc.

There are many issues to be worked out. These include security, privacy, and connectivity in rural areas. Law enforcement has raised concerns about how to validate a person’s identity if there is an accident, the driver has no paper/plastic license and phone is locked. Cell service providers and phone manufacturers will play a major role in when and how the mDL evolves.

Paper and plastic will continue to exist, with the mDL being an option, not a requirement, according to Iowa DOT.

**1:00 to 1:15 p.m. Updates.**

**Mark Chahanovich, DJJ** announced that beginning at the end of this week, DJJ will begin querying APSIN and inserting APSIN ID numbers that match demographic information in JOMIS into juvenile records.

**James Dabbs-Ashworth, DOC** announced that DOC is working with DPS to send booking photographs into APSIN. This project will progress as resources at both agencies allow. James also announced that the pilot video link test at Palmer Court and Goose Creek is going well, and video linking between Nome court and Anvil Mountain is also underway.