Minutes 2016

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MAJIC Meeting

# January 14, 2016

|  |  |  |  |
| --- | --- | --- | --- |
|  | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
 |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
 |
|  | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
|  | Nichole Tham  | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles
 |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
|  | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice
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|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
|  | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Charlene Dolphin, ACS | Mark Perbix, SEARCH | Diane Lacy, SEARCH |
|  | Renee Rieser, IT CBJ | Seneca Theno, MOA | Nelson Leoncio, MOA |
|  | Alan McKelvie, ACS  | Dane Ing, Bitlink | Diane Swedersky, CourtView  |
|  | Joe Mannion, CTO ACS | Brenda Axtell, CMS, ACS | Jason Emineth, CourtView |
|  | Andrea Corbally, CourtView | Sharon Chen, ACS |  |
|  |  |  |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:30 p.m.**

**MOA-ACS Misdemeanor Charging Document Data Exchange Proof of Concept (POC) Work Session.**

The project teamdiscussed the status of the proof of concept, reviewed the remaining steps to complete the POC and an estimated timeline, and discussed steps to start a production project.

The Municipality of Anchorage Prosecutor’s Office (MOA), the Alaska Court System, SEARCH, and vendors (CJS and Bitlink) provided updates.

CourtView Justice Solutions (CJS) reported that the mapping spreadsheet from JustWare to CourtView (MOA to ACS) is complete. CJS provided the ACS with a sample XML document. CJS also provided a document detailing the business rules for the criminal case type provided by the Alaska Court System (ACS). The ACS and SEARCH will review the mapping spreadsheet and provide input back to CJS.

Detailed design documents will be provided to the ACS on approximately February 15, 2016. These documents will include the final mapping and detailed design narrative. CJS should be ready to test, including the SEARCH bus work, by approximately April 15, 2016.

The MOA reported that their e pay project timeline coincides with this timing and the team will need to communicate on this nearer to that time. The MOA will need to have a Memorandum of Understanding in place and IT steering committee approval before moving from the POC into production.

Bitlink Solutions reported that they are in the process of testing messages.

SEARCH is working on translating messages and preparations for the bus/CJS broker.

MAJIC Meeting

# January 28, 2016

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
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|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
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|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
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|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
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|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
|  | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice
 |
|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
|  | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Ed Wiebe, CA DOC | Tom Kooy, CA DOC | Renee Rieser, CBJ IT |
|  | Winnie Wagner, Crossflo | Gary Lee, DPS  |  |
|  | Felicia Crockett, NeighborWorks AK | Michael Chin, APD  |  |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
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**12:00 to 1:30 p.m.**

**California Department of Corrections & Rehabilitation (CDCR) Information Exchange Project.   Ed Wiebe, CDCR’s Chief Enterprise Architect and Winfield Wagner, Crossflow Systems, Inc.** provided an overview of California’s project, beginning in 2014, to electronically disseminate offender information throughout the criminal justice system.

Project goals include the reduction of overcrowding, costs and recidivism through the provision of timely consistent information to external agencies using the National Information Exchange Model (NIEM) and Service Oriented Architecture.

In 2015, CDCR began implementing the solution by constructing and submitting a correction’s domain data model for NIEM, establishing the business process and physical SOA, and identifying the core information exchange design and implementation tool set. By the end of 2015, CDCR identified and implemented real-world proof of concept exchange use cases and had demonstrated the validity of the architecture with their exchange partners.

As a result of this project, 1,080 correction specific elements are being added to NIEM.

A major CDCR objective was to establish partnerships with corrections and other criminal justice agencies for the purposes of supporting and governing national information standards, identifying ways agencies can share infrastructure and costs, and establishing the technological foundation where exchanges can be implemented quickly and cost effectively.

This presentation and demonstration of the tool used to build exchanges provided participants with an overview of the architecture. The presentation began with an overview of CDCR and its major objectives in establishing standards and technology to meet the goals for their agency. It covered the current exchange architecture and the establishment of an easy to use and sharable information exchange design tool used to generate consistent and reusable exchange payloads models that are based on business requirements and enterprise management. The tool California is using aims to address the challenge of the time it takes to build exchanges. Exchanges are designed using a dictionary following a logical business process, and the NIEM definitions and XML are generated automatically as the exchange is built.

A demonstration (custody transfer exchange) followed, showing the major components and functions of the tool and how it supports reusable exchange payloads composition and exchange use cases. The demonstration illustrated how the tool can be used to construct NIEM conforming schema packages quickly and without the architect being a NIEM expert.

MAJIC Meeting

# February 11, 2016

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
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|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
 |
|  | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections
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|  | Nichole Tham  | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles
 |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
|  | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice
 |
|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  |  |  |  |
|  | Joe Mannion, CTO ACS |  | Marcus Anderson, ETS |
|  | Brenda Axtell CMS | Michael Chin, APD  | Cindy Bole, CMS Fairbanks |
|  | Capt. Dan Lowden, AST |  | Jill Sobottka, CMS  |
|  | Maj. Dennis Casanovas AST |  | Scott Rankin, ACS |
|  | Lt. Hughes, AST – Judicial Services  |  | Debbie Miller, Palmer  ACS COCBabz Cloud, Palmer ACS |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 12:30 p.m.**

**The Alaska Court System (ACS)** discussed scheduling video hearings with participants. DOC was not in attendance.  With the ACS and DOC having more video capability, a brief discussion took place with the Alaska State Troopers, the Department of Law and court system employees on various considerations regarding the possibility of scheduling hearings between multiple courts and multiple corrections facilities.

Video hearings would reduce transportation costs, but there are challenges to be addressed, such as scheduling issues, and how to address the situation where a defendant bails out or is moved from one facility to another after hearings are scheduled. The group discussed the current logistics in transporting defendants from Goose Creek to Palmer court. Joe Mannion reported that video will be going into the Kotzebue jail in the next four to six weeks.

Lu Woods recommended that the ACS and DOC involve the prosecutors and defense bar on any decisions regarding scheduling.

**12:30 to 1 p.m.**

**Project Updates.**

**Lu Woods, DOL** reported that the DOL interface with DPS had been held back by Karpel needing to meet CJIS requirements, but this is making headway now.

**Joe Mannion** reported that the MOA- ACS charging document proof of concept project is almost done and he is now starting to parallel track what will be needed for production. DOL’s involvement and that of local prosecutors around the state will be important.

MAJIC Meeting

# March 10, 2016

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
| √ | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
|  | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
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|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
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|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Brenda Axtell, ACS | Mark Perbix, SEARCH | Jason Emineth, CJS |
|  | Joe Mannion, ACS | Diane Lacy, SEARCH | Marcus Andersson, ETS |
|  | Bob Roper, ACS  | Michael Chin, APD  | Dane Ing, Bitlink |
|  | Capt. Dan Lowden, AST | Renee Reiser, CBJ | Robert Scott, MOA IT |
|  | Maj. Dennis Casanovas AST | Seneca Theno, MOA | Myron Heil, MOA IT |
|  | Jill Sobottka, ACS | Charlene Dolphin, ACS |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 12:20 p.m.**

**The Alaska Court System (ACS) and the Department of Corrections (DOC) video system scheduling.**Video systems have been installed in corrections facilities and courts.  Discussion continued on identifying the best approach to scheduling hearings for these systems to avoid scheduling conflicts and to make optimal use of the systems. DPS and DOC support having access to calendaring information. The goal is to have the ability to conduct virtual hearings between jails and courtrooms and avoid transportation when possible.

It was agreed that the first step will be the creation of rooms in CourtView for clerks to make available for calendaring. Once this has been done, work can begin on how to make these rooms available to DOC and how to prevent more than one event being scheduled for a time slot (conflicts).

**12:20 to 1:00 p.m.**

**Municipality of Anchorage – Alaska Court System Charging Document Proof of Concept (POC) data exchange; Overview of the Production Project.**Stakeholders reviewed the status of the current POC project.  Joe welcomed Myron Heil and Robert Scott, MOA IT.

Overall the project team agreed that if all goes well CourtView Justice Solutions (CJS) should have the design done by the end of March 2016, and 8 weeks from then the team should be ready to sign off on completion of the POC.

**Updates from stakeholders on the POC project:**

* Bitlinksolutions are working from the updated specifications that SEARCH has supplied.
* Diane Lacy (SEARCH) is continuing will continue WSDL work with Sharon Chen when she returns. (WSDL is an XML format for describing network services as a set of end points containing document or procedure information)
* IJIS Broker (CJS) will continue to be worked on over next few weeks in preparation for testing.
* ImageSoft (ACS eFiling vendor) will be involved in any production project.

**Production Project:**

There is broad support to continue this POC effort with a production project. The next steps will be:

1. Invite business stakeholders to flesh out the business requirements for a production system (while keeping IT staff in the loop). These stakeholders are ACS, MOA, the Department of Law, the Alaska State Troopers, and local prosecutors interested in the ability to file criminal charges electronically.
2. Start work on the plan for the production project.

**Joe Mannion, ACS CTO** will work on the above two items for the production project and will send out an invitation for a business requirements meeting within the next couple of weeks.

In response to some questions received from **Seneca Theno, MOA Prosecutor,** Joe Mannion provided the following information.

ACS e-filing and CourtView are linked. CourtView will continue to be the database that contains court case data. Any data that comes in to the ACS via e-filing will be stored in CourtView. If more data elements are gathered than there are fields in CourtView that additional data will be stored in the new OnBase system. This project will be a system-to-system e-file of data (and probably documents) that will be stored in the Court's case management system, which in the future will be a combination of CourtView and OnBase.

The ACS will likely need both the actual charging document as well as well as the discrete data elements. Data that prosecutors could receive back from the ACS will probably include the ACS case number, calendaring/hearing information. In addition, it is anticipated that the prosecutor would also receive notification of invalid offense codes or any other missing or incorrect data.

The ACS hopes to increase data exchanges in the future so that data entry occurs once at the point of capture and does not have to be manually entered again. Once validated, this data would then flow through the system to agencies that need the data. These future data exchanges would need to be agreed upon between agencies and then built accordingly.

It is hoped that this exchange will increase timeliness for both the ACS and the MOA, and other prosecutors eventually. The court would have files prepared for court faster since they would already be in the system when the MOA submitted their filings. This exchange may increase timeliness for the MOA through instant notification if there is missing data or invalid charges that can be corrected quickly. Also, because the ACS will not be relying on manual data entry to initiate or update cases, the time for the prosecutor to submit the information can be extended giving the prosecution more time to prepare their cases before hearings.

This exchange will be based on NIEM standards. If the ACS is able to build more exchanges after this, other agencies can reuse the data.

The timeline for the production exchange depends on stakeholder agency resources being available and a willingness to build it. Ideally the ACS would want to set a goal of a year or less so this could coincide with e Filing for criminal cases.

The POC costs associated with the programming from the MOA data system (Bitlinksolutions) were grant funded (SEARCH). The production exchange can probably be covered for the ACS with e Filing capital funds. For other agencies involved there could be more grants available or possibly they could absorb the cost.

**Project Updates**

**Lu Woods, Department of Law (DOL)**, announced that DOL-DPS negotiations begin next week on an interface between the DOL’s new PBK (Prosecutor By Karpel) case management system, and DPS’ Alaska Records Management System (ARMS). The interface will include exchanging data from the Criminal Case Intake and Disposition form (CCID form) although the form as it currently exists may be dispensed with. Lu explained the function and importance of the Arrest Tracking Number (ATN) on the CCID and that it may be the ATN that is exchanged. Lu confirmed that the UOCT is not linked to the DOL system. PBK contains its own offense table that was built in the system, and offense codes are pulled from that table when a charging document is generated in PBK.

**Charlene Dolphin, ACS** said that the ACS was going to be seeking funds to develop electronic Rule 11 Plea Agreement and Criminal Judgment forms and would work with DOL on this project. Lu confirmed that currently, a form template for the Rule 11 Plea Agreements and Judgments is completed by prosecutors externally to the PBK system and is then sent via email to the Anchorage court.

**Angie Rosales, MOA** announced that e pay in JusticeWeb is anticipated to be available in 8 weeks.

**Marcus Andersson, ETS** announced that Division Director Jim Bates is leaving and the Acting ETS Division Director is Jim Steele.

MAJIC Meeting

# March 24, 2016

|  |  |  |  |
| --- | --- | --- | --- |
|  | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
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|  | Joe Mannion, ACS | Diane Lacy, SEARCH |  |
|  | Bob Roper, ACS  | Robert Scott, MOA IT |  |
|  | Sharon Chen, ACS | Shannon Tuttle, MOA |  |
|  | Diane Swedersky CJS | Seneca Theno, MOA |  |
|  |  |  |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:30 p.m.**

1. **Municipality of Anchorage – Alaska Court System Charging Document Proof of Concept (POC) data exchange.**

Stakeholders reviewed the status of the current POC project.

The ACS will be reaching out to the technical liaison at the MOA to explain what is needed to test connectivity between the MOA and ACS systems.

MOA reported that their vendor had some issues accessing the ACS web service which the ACS will address. MOA will address password issues for access to the JustWare API. The MOA confirmed that Robert Scott will be the technical liaison for the MOA going forward.

SEARCH has been building the services on the SEARCH Broker

CJS reported that the design documentation for the integration between the IJIS and SEARCH brokers is very close to completion. Once the ACS and SEARCH receive that documentation it will be reviewed. After the review and acceptance, programming can begin and will take about 8 weeks.

1. **Charging Document Production Project.**

This was a stakeholder beginning work session on the charging documents project.  Attendees had no questions on the briefing document. A spreadsheet was developed some time ago that identified all data elements relating to four different charging documents:  Citation, Criminal Complaint, Information and Indictment. These data elements were pared down to meet the basic requirements for the case initiation part of the project. The complete spreadsheet with all data elements will be shared with the group as a whole.

Discussion started on the scope of the project and attendees were encouraged to start thinking about requirements. Not all requirements will be included. However, the team needs to make sure that no requirements are missed that are necessary for building a system that would be a good foundation for possible subsequent exchanges.

It was suggested that Basecamp might be a good tool to use to help with project documentation. The ACS will investigate if it can be used cost effectively.

The next steps are to start documenting requirements for the project. A meeting will be scheduled. In addition the team should be able to parallel track a technical architecture discussion to firm that up going forward.

MAJIC Meeting

# April 7, 2016

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
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|  | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
 |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
 |
|  | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
|  | Nichole Tham  | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles
 |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
|  | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice
 |
|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
|  | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Brenda Axtell, ACS | Mark Perbix, SEARCH | Paul Ewer, City of Fairbanks Attorney |
|  | Joe Mannion, ACS | Diane Lacy, SEARCH | Renee Reiser, CBJ IT |
|  | Bob Roper, ACS  | Myron Heil, MOA IT | Dane Ing, Bitlink |
|  | Sharon Chen, ACS | Shannon Tuttle, MOA | Diane Lacy, SEARCH |
|  |  | Sgt. Foster, FPD | Mark Perbix, SEARCH |
|  |  | Charlene Dolphin, ACS |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:30 p.m.**

**Municipality of Anchorage – Alaska Court System Charging Document Proof of Concept (POC) data exchange.** Stakeholders reviewed the status of the current POC project.

CJS has provided the draft design documents for the exchange between the SEARCH Bus and the ACS IJIS Broker. CJS, SEARCH and the ACS met on April 5 to do initial review of the documents. Some action items were identified and are being worked on.

**Charging Document Production System Planning.**

The MOA has agreed to be the pilot for the production project. The ACS will begin work on a project charter, scope statement, MOU and other documentation needed. The ACS requested that stakeholders (AST, DOL, Fairbanks and Juneau), provide their respective lists of requirements. Agencies can meet individually on their requirements, or as a group. The exchange is expected to cover all criminal charging documents.

For the pilot production project, the stakeholders are: the MOA and their vendors, the ACS, the ACS vendor, CJS, and SEARCH. Current version of the data element spreadsheet will be circulated, as well as the workflow scenarios developed as part of the POC with the MOA.

**Project Updates:**

**MOA** announced that JustWare e pay is nearly finished, and is anticipated to be on line in about 8 weeks.

**DOL** announced that the interface work with DPS is continuing, and DOL is waiting some documentation on the DPS RMS.

 MAJIC Meeting

# April 21, 2016

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
| √ | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
|  | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
 |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
 |
|  | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
|  | Nichole Tham  | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles
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|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
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|  | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice
 |
|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
| √ | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
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|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
| √ | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Brenda Axtell, ACS | Mark Perbix, SEARCH | Jason Emineth, CJS |
|  | Joe Mannion, ACS | Diane Lacy, SEARCH | Renee Reiser, CBJ IT |
|  | Bob Roper, ACS  | Myron Heil, MOA IT | Dane Ing, Bitlink |
|  | Sharon Chen, ACS | Shannon Tuttle, MOA | Diane Lacy, SEARCH |
|  | Robert Scott, MOA | Charlene Dolphin, ACS |  |
|  | Michael Chin, APD | Diane Swedersky, CJS |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:00 p.m.**

**Charging Document Project**

1. **Municipality of Anchorage – Alaska Court System Charging Document Proof of Concept (POC) data exchange.**
* Updates from participants – identify what is needed to finish the POC

Diane Lacy, SEARCH, the MOA vendor (Bitlink Solutions), Sharon Chen, ACS, and Jason Emineth, the ACS vendor (CourtView Justice Solutions) provided status reports. A few outstanding items will be addressed by the POC participants.

* Grant status.

Joe Mannion, ACS asked SEARCH about the possibility of an extension. Although the POC is close to being completed, it is likely that the project will not meet the SEARCH grant deadline. Mark Perbix, SEARCH will request an extension.

1. **MOA-ACS Pilot**
* Review and update the business requirements table

Joe announced that the MOA has agreed to be the pilot prosecuting agency for the production project. After MOA, the production system will be expanded to the Department of Law and local prosecutors statewide that have the ability to file charging documents electronically.

Joe reviewed the Draft Charging Documents Requirements document with participants. This document outlines what the pilot production exchange would include, and what would be needed for the statewide production exchange. This document was provided to assist with the business flow and as a checklist when each participant reviews their business requirements for the exchange design.

DOL needs to track all stages from charging document through probation. Each prosecutor system will need to indicate how tracking is handled. ACS needs the classification and the offense for each charging document. An error process will be built into the rules to reject any charging document that needs to be corrected before it can be filed in the ACS system.

Further discussion will include the probable cause statement and how this will be passed.

Definitions for data fields for the Information (MOA’s charging document) and those needed for other charging documents were set up in a spreadsheet at the beginning of the POC project.

* Next steps

Joe asked participants to provide their business requirements by the end of April. A longer meeting will be scheduled in June for building a list of business requirements. Joe will schedule a meeting for technical agency representatives to go over architecture.

MAJIC Meeting

# May 5, 2016

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
|  | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
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|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
 |
|  | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
|  | Nichole Tham  | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles
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|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
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 |
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 |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
|  | Rick Roberts | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Brenda Axtell, ACS | Mark Perbix, SEARCH | Jason Emineth, CJS |
|  | Charlene Dolphin | Diane Lacy, SEARCH |  |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 12:30 p.m.**

**Municipality of Anchorage – Alaska Court System Charging Document Proof of Concept (POC) data exchange.**

Helen requested updates from POC participants.

* SEARCH has reviewed the mapping spreadsheet.
* DOL will meet with SEARCH to do a cross walk to ensure that DOL business needs are included when we get to the production project with the SOA.
* Jason from CJS reported that he is finishing updates to the documentation and will follow up with SEARCH.
* CJS met with SEARCH earlier in April to exchange documentation and will provide any updates to the POC team.
* The ACS will need to accept the documentation once CJS has finalized it and then a timeline for the completion of the POC can be implemented.

SEARCH is planning travel to Anchorage in June, to meet with the ACS on the project. SEARCH will also meet with DOL.

**Other MAJIC Agency Project Announcements**

**Division of Juvenile Justice**

March Chahanovich, DJJ reported that their APSIN ID query project is a success. DJJ is using the query to search from APSIN ID numbers with the JOMIS number. If a single match is returned, the APSIN ID number for a juvenile is added to the person record in JOMIS. Improvements are being made to the system, but the query is providing matches. Mark will have an identity research report in August 2016.

**Department of Law**

Lu Woods reported that DOL’s John Skidmore is attending the users conference for their new system, Prosecutor By Karpel (PBK). John is presenting on the implementation of the system in Alaska with its unique challenges. Helen suggested this would be a good presentation for MAJIC, and could lead to useful discussion on the charging document production exchange as well as other potential exchanges.

MAJIC Meeting

# May 19, 2016

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
|  | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
 |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
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|  | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
|  | Nichole Tham  | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles
 |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice
 |
|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
| √ | Kat Shuey | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
| √ | Cindy Franklin/Maxine Andrews  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Gary Lee, DPS |  | Michael Chin, APD |
|  | Blyss Cruz, MOA Treasury |  | Renee Reiser, CBJ |
|  | Josh Garcia, DPS |  | Beth McEwen, CBJ |
|  | Seneca Theno, MOA Prosecutor |  | Erin Rainwater, Tax Enforcement Officer II, MOA |
|  |  |  | Karol Raszkiewicz, Tax Enforcement Officer II, MOA |
|  |  |  |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:20 p.m.**

**Alcohol & Marijuana Control Office (AMCO).** [**https://www.commerce.alaska.gov/web/amco/**](https://www.commerce.alaska.gov/web/amco/)

**AMCO Director Cindy Franklin** presented information on the State of Alaska’s marijuana inventory tracking system, METRC (Marijuana Enforcement Tracking, Reporting and Compliance).  Additional topics included the AMCO licensing database, the online payment portal, data sharing with PFD, web views for METRC and the database, electronic records and FOIA.  Helen forwarded Cindy’s Power Point to MAJIC members following the meeting.

METRC was selected following the RFP process. This is the seed to sale tracking system used in Colorado. Electronic tags are attached to plants once they reach 8 inches. The tag identifies that plant, and from that point a reader can be used to scan for the same number in all subsequent product developed from that plant. Inspectors are able to trace back from an edible, for example, back to the plant that provided the content for that edible. This tracking method ensures that the plants are being legally grown and products follow the regulatory process required, and the location of the business involved. Each new licensee will be visited by an AMCO employee who will demonstrate the tagging process on several plants, inspect the premises, and review requirements. Taxes are levied when the cultivator transfers the product out of the facility.

Cindy demonstrated the on line application process and stages of review. Application is through MyAlaska. By requiring all businesses to apply for licenses electronically, AMCO is able to manage all required documentation, and track all stages of the application process, as well as business dealings once the license is approved, in conjunction with the METRC system. For example, a transfer manifest is required to document any movement from one facility to another and if these are not in the system for a plant or product scanned in a particular location, AMCO will investigate. This helps guard against theft. Supplemental documentation cannot be uploaded and must be emailed. The licensee’s application cover page must accompany every single document and this helps manage document filing. The fees are only due once all required documentation has been submitted and the review process begins. There is a non-refundable $1,000 license application fee, and the annual license if approved is $5,000. In addition, the marijuana business must have an Alaska business license. The application fee is shared between AMCO and the local government where the business is located 50/50. Payment can be made on line through a portal. MyAlaska asks for the business license number issued by Commerce before the applicant can pay for their marijuana business license.

The first licensing determination (application deemed complete) was made May 6. There is a 60 day protest period for the local government. The Board has 90 days from the time an application is deemed complete to grant or deny a license.

In order to be licensed to do business in Alaska, licensees (all partners in a corporation) must be eligible for the PFD. DOR has provided AMCO with the ability to check eligibility in its system. AMCO is currently working on being able to export a spreadsheet to summarize license data, after redaction of confidential information such as social security numbers.

Alaska is the first state to allow on-site consumption. The licensee will need to get a separate endorsement for on-site consumption which is subject to its own separate protest period. Approval can be conditional, for example, with the condition that edibles can be consumed on site but no smoking. There is a regulation project out for comment at this time regarding on-site consumption and Cindy encouraged MAJIC members to submit comments.

MAJIC Meeting

# June 2, 2016

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
| √ | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
| √ | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
| √ | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
 |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
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 |
| √√ | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Shawn Stendevad | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
|  | Kat Shuey | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
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|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
| √ | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  | Teri Carns, AJC |
|  | Nancy Meade, ACS |  | Michael Chin, APD |
|  | Jason Whiteside, DMV |  | Audrey O’Brien, DMV |
|  | Josh Garcia, DPS |  | Joel Garcia, DPS |
|  | Seneca Theno, MOA Prosecutor |  | Alina Hahn, DPS |
|  | Kirsten Jedlicka, DMV |  | Kathy Monfreda, DPS |
|  | Brenda Axtell, CMS |  | Jill Sobottka, CMS |
|  | Gary Lee, DPS |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:15 p.m.**

**Nancy Meade, ACS General Counsel** provided an overview of the expected changes resulting from passage of **the Omnibus Crime Bill (SB 91).**  The bill has not yet been signed into law by the Governor, but if signed, these changes are anticipated to impact policies and procedures for many MAJIC agencies, including DPS, DOL, the ACS, DOC, DHSS, and the PD’s Office.

Nancy summarized the salient changes that will go into effect by expected effective date, beginning with July 1, 2016 and those that will go into effect three months later. She noted at the outset that legislative representatives for MAJIC agencies would be the best and appropriate source for information regarding the impact of the legislation, and her purpose was just to provide an overview. Some changes do not go into effect until 2017 and in some cases, 2018. For example, the new pretrial agency is effective in 2018.

Nancy’s summary included:

* Changes to the theft dollar threshold, lowering the number of defendants who will be charged with a felony. The dollar threshold for a felony vs. a misdemeanor charge has been increased from $750 to $1,000. Every five years the $1,000 amount will be adjusted for inflation based on the Consumer Price Index and the Alaska Judicial Council will provide a means to communicate these changes outside of the statutory framework.
* Failure to appear will be a minor offense with a fine of $1,000 for the first thirty days of non-appearance. After the thirtieth day, the offense becomes a C Felony or misdemeanor depending on what the original charge was. This will require tracking and coordination for prosecutors and the ACS.
* Disorderly conduct will remain a misdemeanor but with reduced times in jail
* Very detailed changes to the drug laws. There will be no more A Felony drug crimes after July 1. They will be unclassified, or B or C Felonies. Simple possession will be misdemeanors with no jail time for the first two offenses.
* Statutory credit for time served on pretrial EM or in treatment. EM credit is only allowed for up to 360 days. Factors to determine what treatment can qualify as time served are listed.
* Community work service will be valued at the state’s minimum wage and cannot be converted to jail time if the defendant fails to perform it.
* Suspended Entry of Judgment. This is a new procedure, in addition to Suspended Imposition of Sentence. The difference: with SEJ, if the defendant satisfies all terms and conditions of the suspended judgment, the case is dismissed and is removed from CourtView after 60 days. With SIS the case is not dismissed.
* New maximum (lower time periods) times to serve probation.
* Sentencing ranges are reduced for most felonies and misdemeanors.
* Sentencing ranges are increased for murder
* If refraining from alcohol is a condition of release, this must be added to the defendant’s license, regardless of whether the charge was for DUI or refusal or something unrelated to driving.
* Limited licenses can be issued in some felony DUI cases (not refusal cases) upon a showing that the defendant has successfully completed a court ordered or equivalent treatment program or been doing well in a treatment program for at least six months.
* Driving with License Suspended/Revoked/Canceled is an infraction, unless the license status as suspended/canceled/revoked is because of a DUI/Refusal conviction, in which case, this offense is an A Misdemeanor.
* Money saved as a result of reduction in incarceration rate is to be reinvested to provide for treatment and other ways of addressing issues that lead to criminal conduct.
* The Alaska Criminal Justice Commission’s term was extended for five years
* Effective January 2017 law enforcement will have the discretion to issue a citation and release the defendant for a Class C felony – this will depend on the circumstances
* Jail time for violating terms of probation except if the violation is a new crime or failure to complete sex offender or DV program, are reduced
* Effective January 2017 convicts who have reached the age of 60 and have served 10 years are to be released on “geriatric” parole.
* Effective January 2018 DOC must create and staff a pretrial services office. All pretrial detainees must undergo an assessment within the first 24 hours of incarceration to determine their level of risk and whether, based on that level, they should be recommended for release pending trial. If the defendant scores low, the judge has no discretion and the defendant must be released pending trial.
* Pretrial services will do more pretrial monitoring and there will less use of third party custodians.
* DOC, DPS and ACS must provide data to the Alaska Judicial Council (AJC) on a quarterly basis. The Criminal Justice Commission must report back to the legislature on effectiveness of these changes.

**Teri Carns**, AJC referenced a summary of SB 91 and a detailed chart of the changes. After the meeting, Teri provided links to these documents, which Helen then forwarded to the MAJIC group.

**Kathy Monfreda,** DPS reported that she and the DPS Commissioner met with Susanne DiPietro, AJC Director on data collection requirements. Helen commented that a MAJIC meeting with agencies that must contribute data might be useful to identify what data is needed.

MAJIC Meeting

# July 14, 2016

|  |  |  |  |
| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
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|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
|  | Kat Shuey | Lieutenant, AST | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin/Maxine Andrews  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Gary Lee, DPS |  |  |
|  | Becki Goggins, SEARCH |  |  |
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|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:30 p.m.**

**Becki Goggins, Director, Law and Policy Program, SEARCH** discussed how criminal history records are created and used and how data quality issues can have far-reaching consequences.

Becki provided information about research on the concept of “redemption” and recent state and local initiatives to allow for the expungement of criminal records.

She also discussed promising practices for improving criminal history records quality.

Becki provided a useful link to the SEARCH Quality Assurance Program:

<http://www.search.org/solutions/criminal-history-records/state-repository-records-and-reporting-quality-assurance-program-qap/>

This program offers performance standards for state criminal history repositories and seeks to encourage improvement in data quality. The program includes a QA checklist and a methodology for calculating costs for fingerprint handling. <http://www.search.org/resources/repository-qa-tools/>

MAJIC Meeting

# September 22, 2016

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| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
 |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
 |
|  | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
|  | Nichole Tham  | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles
 |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice
 |
|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
| √√ | Scott Stair/Shawn Stendevad | CIU Investigations | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
|  | Kat ShueyRon Frazier | Lieutenant, ASTAST Info Systems Coordinator | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Gary Lee, DPS | Jill Sobottka, ACS |  |
|  | Benjamin Hager, ACS | Tammi Blackstone, Iowa CJIS | Dave Schmitz, Iowa CJIS |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:15 p.m.**

**Iowa’s Criminal Justice Information System:  Review and Updates.  Tammi Blackstone, CJIS Coordinator and David Schmitz, CJIS Administrator, State of Iowa** provided an overview of Iowa’s CJIS system and discussed how the system has progressed since 2014.

Iowa CJIS now connects nine state agencies, 49/99 county attorney offices and 93 police departments. Iowa uses TraCS for criminal complaints. Iowa CJIS receives an annual budget from the state of $1.3 million to create data exchanges, using web services, NIEM standards, SOAP and XML for exchange messages. Individual agencies work with their own vendors, and data is exchanged via the CJIS bus. CJIS is responsible for routing traffic between CJIS agencies. CJIS is agnostic regarding the system software used by each participating agency. All legacy systems can tie into CJIS. CJIS is required to be vendor neutral.

Tammi discussed new projects, including a notification service in the proof of concept phase that will let witnesses, police and victims know the status of defendants and hearings. Interested parties can subscribe to the case to receive notifications regarding defendant movement, hearings, changes of hearing dates, rescheduling, pleas, etc. Another project in progress is a disposition matching process which will allow Iowa DPS to insert dispositions that match a defendant into the defendant’s criminal history record.

The vendor that works with the Iowa CJIS creates Information Exchange Packet Documentation (IEPDs) for each exchange. This means that new processes for agency vendors can be created fairly quickly if they are in compliance with the IEPD for an exchange.

Tammi provided an overview and demonstration of the state’s criminal offense code table, which is a Java-based web application within the CJIS bus. This application which can be logged into by authorized users to search and update offense data was created from scratch using the Google web toolkit. Deactivated codes remain in the history and updates are sent out to agencies. The table contains all crimes and minor offenses and took about six months to build.

Tammi also provided a view of the state’s EDMS (their electronic case filing system), which has some overlap with the CJIS.

Helen provided a power point of the presentation to members after the meeting.

MAJIC Meeting

# December 1, 2016

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| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
| √ | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
|  | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
 |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
 |
|  | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
|  | Nichole Tham  | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles
 |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
| √ | Mark Chahanovich | JOMIS Manager | 1. Alaska DHSS/Division of Juvenile Justice
 |
|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Scott Stair/Shawn Stendevad | CIU Investigations | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
|  | Kat ShueyRon Frazier | Lieutenant, ASTAST Info Systems Coordinator | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Mark Perbix, SEARCH | John Rorrer, ACS | Joe Mannion, ACS |
|  | Diane Lacy, SEARCH | Charlene Dolphin, ACS | Seneca Theno, MOA |
|  | Brenda Axtell, ACS | Jason Emineth, CJS | Diane Swedersky, CJS |
|  | Bob Roper, ACS |  |  |
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|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:00 p.m.**

**Municipality of Anchorage – Alaska Court System Charging Document Data Exchange Proof of Concept (MOA-ACS POC).   Representatives from the MOA, ACS, and SEARCH** discussed progress towards completion of the POC and next steps.

Stakeholder agencies: Municipality of Anchorage and the Alaska Court System reviewed status and readiness to complete the POC. SEARCH and CJS (CourtView Justice Solutions) were also in attendance.

The components for the proof of concept appear to be in place and are ready for testing data flowing from the MOA’s JustWare into CourtView via the SEARCH and IJIS brokers. CJS has a little more work to move to the test environment. Final testing may be able to occur as early as next week if the MOA vendor is available and CJS is ready in the test environment.

A follow up meeting will be scheduled in December.

MAJIC Meeting

# December 15, 2016

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| --- | --- | --- | --- |
| √ | Helen Sharratt | Integrated Justice Coordinator | 1. Alaska Court System
 |
|  | Shannon Tetlow | Case Mgt. & Legislation | 1. Alaska Dept. of Admin, Public Defender
 |
|  | Dr. Brad Myrstol | Director, AJ-SAC | 1. University of AK Justice Center
 |
|  | Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
|  | Molly Lerma | Anchorage Police Department | 1. Anchorage Police Department
 |
| √ | Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
|  | Lu Woods | CRIMES Coordinator, Criminal Div. | 1. Alaska Dept. of Law
 |
|  | Clint Farr | Crash Data Manager | 1. Alaska DOT, Program Development
 |
|  | VACANT |  | 1. Alaska Association of Chiefs of Police (AACOP)
 |
| √ | James Dabbs-Ashworth | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
|  | Nichole Tham  | Driver Licensing Manager | 1. Alaska DOA/Division of Motor Vehicles
 |
|  | Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
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 |
|  | Tracey Marshall/Karen Benson  |  | 1. AK DHSS, Division of Health Care Services, Background Check Unit
 |
|  | Scott Stair/Shawn Stendevad | CIU Investigations | 1. Alaska Dept., of Revenue, CIU
 |
|  | Miles Brookes | Traffic Records Coordinator/FARS | 1. Alaska DOT, AK Highway Safety
 |
|  | Kat ShueyRon Frazier | Lieutenant, ASTAST Info Systems Coordinator | 1. Alaska Dept. of Public Safety, AST
 |
|  | Shelly Growden | Elections Systems Manager | 1. Alaska Division of Elections
 |
|  | Emily Davies | SAFETY LINKS Program Manager | 1. Municipality of Anchorage (DHHS)
 |
|  | Rick Calcote | Policy and Planning | 1. DHSS, Division of Behavioral Health
 |
|  | Karolina Bednarska |  | 21, Alaska Native Justice Center |
|  | Cindy Franklin  | Director/Licensing Examiner | 22. Alcohol Beverage Control Board |
|  | Deb Senn | Office Manager, CBJ Law Dept | 23. City & Borough of Juneau – Dept. of Law |
|  | Dee Ojard | Database Specialist | 24. Juneau Police Department |
|  |  |  |  |
|  | **OTHER ATTENDEES** |  |  |
|  | Kristin Bechtel, CRJ |  April Wilkerson, DOC |  |
|  | Madeline Warren, CRJ | Clare Sullivan, Deputy Commissioner, DOC |  |
|  | Mike Matthews, DOC | Geri Fox, DOC |  |
|  | Corey Allen Young , DOC | Melissa Threadgill, CRJ |  |
|  | Jill Sobottka, ACS | Benjamin Hager, ACS |  |
|  | Michael Gimm, DOC |  |  |
|  |  |  |  |
|  | LOCATION | 820 W 4TH Ave., Snowden Bldg | 1st Floor Large Conference Room #126  |
|  | TELECONFERENCE: | 1-800-768-2983 | CODE: 2640853 |

**12:00 to 1:10 p.m.**

**Senate Bill 91 Pretrial Risk Assessment Requirements and an Overview of Pretrial Assessment.    Kristin Bechtel and Madeline Warren, Community Resources for Justice, Crime & Justice Institute (CRI)** discussed the CRJ’s work with the State of Alaska in developing an assessment tool. The CJI provides nonpartisan consulting, policy analysis, and research services to improve public safety in communities throughout the United States.  [www.crj.org/cji](http://www.crj.org/cji)

CJI is under contract with the State of Alaska to provide guidance on the selection and adoption of a pretrial assessment tool or to develop a tool with local data; provide training and technical assistance to support the implementation of a pretrial risk assessment and pretrial services; ensure proper implementation; and to develop a reporting system to measure the impact of new policies and practices. The pretrial assessment and services must be implement by January 1, 2018.

The current implementation plan for Alaska is as follows:

•Conduct analyses of Alaska’s data and develop the pretrial risk assessment

•Develop risk assessment tool training and policies

•Develop a quality assurance plan

•Pilot the pretrial risk assessment

•Go live statewide with the pretrial risk assessment

•Continuously monitor the pretrial risk assessment data and conduct fidelity exercises to ensure proper scoring

•Validation of the pretrial risk assessment

The Alaska stakeholders have begun meeting to make decisions about the new pretrial program. Data has been obtained from ACS and DOC for analysis before development of the assessment can begin. A pilot will precede full implementation in the fall of 2017.

**1:10 to 1:30 p.m.**

**Child Support Investigations, Department of Revenue (DOR) and Department of Corrections (DOC) Data Exchange.  Deborah Rumbo, Chief Investigator, Criminal Investigations Unit, Child Support, DOR** began a discussion regarding the possibility of developing an exchange between DOR and DOC for data matching.  DOC representatives at the meeting agreed to work with Deborah on the possibility of extracting data from ACOMS to send to CIU.