MAJIC Meeting Minutes 2025

Table of Contents

*(Click on page number to go directly to minutes for a particular meeting)*

[February 13, 2025 2](#_Toc196221424)

[February 27, 2025 4](#_Toc196221425)

[April 10, 2025 6](#_Toc196221426)

MAJIC Meeting

# February 13, 2025

|  |  |  |
| --- | --- | --- |
| * Helen Sharratt
 | Integrated Justice Coordinator | 1. Alaska Court System
 |
| Lars Johnson | Deputy PD | 1. Alaska Dept. of Admin, Public Defender
 |
| Vacant |  | 1. Alaska Justice Information Center
 |
| Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
| Josiah Jones, Casey Boe | APD IT Manager | 1. Anchorage Police Department
 |
| * Brian Brossmer
 | Research Analyst | 1. Alaska Judicial Council
 |
| * Michal Bowers
 | PBK Coordinator | 1. Alaska Dept. of Law
 |
| VACANT |  | 1. Alaska DOT, Program Development
 |
| Major Steve Adams AWT (Ret) | DPS AWT | 1. Alaska Association of Chiefs of Police (AACOP)
 |
| James Dabbs-Ashworth* David Muise
 | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
| Lauren Whiteside* Wade Long
 | Driver’s Services | 1. Alaska DOA/Division of Motor Vehicles
 |
| * Tony Piper
 | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
| Bridget Grieme  | Info System Coord | 1. Alaska DFCS/Division of Juvenile Justice
 |
| * Robert Nave
 | Protective Svcs Spec | 1. AK DOH, Division of Health Care Services, Background Check Program
 |
| Scott Stair | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
| VACANT | Traffic Records FARS | 1. Alaska DOT, AK Highway Safety
 |
| Lisa PurintonKara Southerland | SWS DirectorCriminal Justice Planner | 1. Alaska Dept. of Public Safety, AST
 |
| Stephen Mattson | Election Security  | 1. Alaska Division of Elections
 |
| * Katherine Stodgell
 | Public Health Div. Manager  | 1. Municipality of Anchorage (DHHS)
 |
| Kaela Watson  | Policy and Planning | 1. AK DOH, Division of Behavioral Health
 |
| Chad Holt | Supervising Atty | 21. Alaska Native Justice Center |
| Joe Bankowski  | Special Investigator | 22. AMCO  |
| Junnie Chup | Office Mgt CBJ Law  | 23. City & Borough of Juneau – Dept. of Law |
| Dee Enoch  | Database Specialist | 24. Juneau Police Department |
| Melanie BriggsMiriam Freas * Demara Crim
 | Data Processing Mgt & ORCA Analysts  | 25. Alaska DFCS/Office of Children’s Services |
| Beth Goldstein  | Deputy Director | 26. Alaska DOA/Office of Public Advocacy |
| * Michael Chiesa
 | Chief Investigator | 27. AK, DEC, Environmental Crimes Unit |
| **OTHER ATTENDEES**  |  |  |
| Jesse Stringer, DOC | Jamie Ackerschott, DPS | Katherine Wallace, DOA |
| Amanda Combs, ACS | Carol Scoles, ACS | Anne Fajardo, ACS |
| Bonnie Hough, ACS | Rachel Crowe, ACS | Dennis Wheeler, MOA |
| David Bautis, ACS | Melissa Toppin, ACS | Andrew Dougherty, ACS |
|  |  |  |
| **LOCATION** | **TEAMS** |  |

**11:00 - 11:20 a.m.**

**Alaska Department of Corrections (DOC) 2023 Offender Profile. Prepared January 1, 2024. Trends, Counts & Percentages. Jesse Stringer, Budget Analyst III, Alaska Department of Corrections (DOC)** provided an overview of the report and trends. The report can be found here:

<https://doc.alaska.gov/offenderprofile.pdf>

This report leverages data visualization techniques to provide clear and accessible information at-a-glance. This report provides data that policy makers and the legislature need to make decisions. The disproportionate number of Alaska Native incarcerated individuals is a salient issue now under review pursuant to HB 66. Recently noted trends include an increase in the unsentenced population and an increase in age. The report is published annually. The 2024 report will be published in the near future. Past reports from 2002 onwards can be found on the DOC website’s research page.

**11:20 - 11:40 a.m.**

**Alaska Code Tables (ACT).  A Standardized Table of Data Fields for Specific Case Type Exchanges with the Alaska Court System (the ACS).**

The ACS provided an overview of the ACT which now formalizes ACS-required offense code standards for data exchanges. These standards are already followed for the most part by partner agencies for criminal and minor offense data sharing.  The ACS shared the Guide to the ACT. This document defines and describes the required format for building exchanges with the ACS for criminal and minor offense case types.

Expansion of the ACT to include other case types should be anticipated and the Guide will be updated accordingly.  Work is underway to integrate the ACT within the ACS’ document management system to validate incoming charges filed with the ACS.  The ACT itself, which is still under review and being refined, updates daily. Links to both the ACT and the Guide will be published on the MAJIC website under the projects tab.

**11:40 a.m. - 12 noon.**

**Efile Update.  Amanda Combs, Project Manager,** provided an update on the eFile project and reminded agencies of the upgrade this weekend during which the eFile portal would be unavailable until late Saturday or early Sunday.

Criminal and Minor Offense eFile are now mandatory statewide. The help and support of agencies in achieving this has been greatly appreciated by the ACS eFile team. Work continues to enhance criminal and minor offense case processing, but attention is also now turning to civil eFile. It is anticipated that all courts except Anchorage and Palmer will go live with civil case type eFile (except delinquency, probate, and CINA) this summer. Anchorage and Palmer will go live in the Fall.

# February 27, 2025

|  |  |  |
| --- | --- | --- |
| * Helen Sharratt
 | Integrated Justice Coordinator | 1. Alaska Court System
 |
| Lars Johnson | Deputy PD | 1. Alaska Dept. of Admin, Public Defender
 |
| Vacant |  | 1. Alaska Justice Information Center
 |
| Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
| Josiah Jones, Casey Boe | APD IT Manager | 1. Anchorage Police Department
 |
| Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
| * Michal Bowers
 | PBK Coordinator | 1. Alaska Dept. of Law
 |
| VACANT |  | 1. Alaska DOT, Program Development
 |
| Major Steve Adams AWT (Ret) | DPS AWT | 1. Alaska Association of Chiefs of Police (AACOP)
 |
| * James Dabbs-Ashworth
* David Muise
 | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
| Lauren Whiteside | Driver’s Services | 1. Alaska DOA/Division of Motor Vehicles
 |
| Tony Piper | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
| * Bridget Grieme
 | Info System Coord | 1. Alaska DFCS/Division of Juvenile Justice
 |
| * Robert Nave
 | Protective Svcs Spec | 1. AK DOH, Division of Health Care Services, Background Check Program
 |
| Scott Stair | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
| VACANT | Traffic Records FARS | 1. Alaska DOT, AK Highway Safety
 |
| Lisa Purinton* Kara Southerland
 | SWS DirectorCriminal Justice Planner | 1. Alaska Dept. of Public Safety, AST
 |
| Stephen Mattson | Election Security  | 1. Alaska Division of Elections
 |
| * Katherine Stodgell
 | Public Health Div. Manager  | 1. Municipality of Anchorage (DHHS)
 |
| Kaela Watson  | Policy and Planning | 1. AK DOH, Division of Behavioral Health
 |
| Chad Holt | Supervising Atty | 21. Alaska Native Justice Center |
| Joe Bankowski  | Special Investigator | 22. AMCO  |
| Junnie Chup | Office Mgt CBJ Law  | 23. City & Borough of Juneau – Dept. of Law |
| Dee Enoch  | Database Specialist | 24. Juneau Police Department |
| Melanie BriggsMiriam Freas Demara Crim | Data Processing Mgt & ORCA Analysts  | 25. Alaska DFCS/Office of Children’s Services |
| Beth Goldstein  | Deputy Director | 26. Alaska DOA/Office of Public Advocacy |
| Michael Chiesa  | Chief Investigator | 27. AK, DEC, Environmental Crimes Unit |
| **OTHER ATTENDEES**  |  |  |
| Karen Hall, ACP Program, Michigan | Anne Fajardo, ACS |  |
| Ina Mano, ACS | Andrew Dougherty, ACS |  |
| Paula Davis, DPS | Rachel Crowe, ACS |  |
| David Bautis, ACS | Melissa Toppin, ACS |  |
|  |  |  |
| **LOCATION** | **TEAMS** |  |

**11 a.m. to 12:00 noon.**

**The Michigan Address Confidentiality Program (ACP).**

In December 2020, Michigan’s Governor Whitmer signed the Address Confidentiality Program Act, Act 301 of 2020 (MCL 780.851 et seq.) The Program was created to provide certain protections for victims of domestic violence, sexual assault, stalking, human trafficking, and others who fear that disclosure of their physical address will increase their risk of harm.  While 44 other states and the District of Columbia have laws pertaining to an Address Confidentiality Program, Michigan’s ACP solution is the only one in the nation to allow participants to manage their data via an online portal.

**Karen Hall, Program Manager, Michigan Address Confidentiality Program, Michigan Department of Attorney General** provided a detailed presentation of the program. Karen shared the Power Point presentation slides following the meeting and authorized their distribution to MAJIC members.

The Michigan ACP protects an eligible participant’s real address by providing a legal substitute address and a mail forwarding service for all first class, registered, and certified mail. Third class mail and packages are not included. All state and local government agencies are required by law to accept and use the substitute address when requested by a participant. The Secretary of State is required to issue driver’s licenses and state IDs for accepted applicants without their residential address. The confidential address is also protected from disclosure in elections, and participants can also be exempted from jury duty. Federal agencies and private entities are not legally required to use the substitute address.

Eligible persons not only include victims of domestic violence, stalking, sexual assault and human trafficking, but also any person who is at risk of being threatened or physically harmed if their real address is revealed. Applicants must Michigan residents, be moving or planning to move, be 18 years or older, an emancipated minor, or a parent or guardian acting on behalf of a minor or ward. Applicants do not have to be US citizens.

Persons on the sex offender registry, or persons who already have provided their confidential address to the Secretary of State are not eligible.

Law enforcement can get access to an ACP participant’s confidential address for exigent circumstances by contacting the Michigan State Police.

The ACP application is part of a Software as a Service (SaaS) solution using Power Platform in the Microsoft Azure Government Community Cloud. End-to-end case management is provided from initial application, to approval or denial, and continued participation/renewal. ACP staff also use this system to send notifications to participants and advocates, generate documents, audit transactions, and manage advocate training and certification.

# April 10, 2025

|  |  |  |
| --- | --- | --- |
| * Helen Sharratt
 | Integrated Justice Coordinator | 1. Alaska Court System
 |
| Lars Johnson | Deputy PD | 1. Alaska Dept. of Admin, Public Defender
 |
| Vacant |  | 1. Alaska Justice Information Center
 |
| Angie Rosales | Victim Witness Coordinator | 1. Anchorage Municipal Prosecutor’s Office
 |
| * Casey Boe
 | APD IT Manager | 1. Anchorage Police Department
 |
| Brian Brossmer | Research Analyst | 1. Alaska Judicial Council
 |
| Michal Bowers | PBK Coordinator | 1. Alaska Dept. of Law
 |
| VACANT |  | 1. Alaska DOT, Program Development
 |
| Major Steve Adams AWT (Ret) | DPS AWT | 1. Alaska Association of Chiefs of Police (AACOP)
 |
| * James Dabbs-Ashworth

David Muise | Acting DP Manager | 1. Alaska Dept. of Corrections
 |
| Lauren Whiteside | Driver’s Services | 1. Alaska DOA/Division of Motor Vehicles
 |
| * Tony Piper
 | ASAP Program Manager | 1. AK DHSS/Alcohol Safety Action Program (ASAP)
 |
| Bridget Grieme  | Info System Coord | 1. Alaska DFCS/Division of Juvenile Justice
 |
| Robert Nave | Protective Svcs Spec | 1. AK DOH, Division of Health Care Services, Background Check Program
 |
| Scott Stair | Investigator | 1. Alaska Dept., of Revenue, CIU
 |
| VACANT | Traffic Records FARS | 1. Alaska DOT, AK Highway Safety
 |
| * Lisa Purinton
* Kara Southerland
 | SWS DirectorCriminal Justice Planner | 1. Alaska Dept. of Public Safety, AST
 |
| Stephen Mattson | Election Security  | 1. Alaska Division of Elections
 |
| * Katherine Stodgell
 | Public Health Div. Manager  | 1. Municipality of Anchorage (DHHS)
 |
| Kaela Watson  | Policy and Planning | 1. AK DOH, Division of Behavioral Health
 |
| Chad Holt | Supervising Atty | 21. Alaska Native Justice Center |
| Joe Bankowski  | Special Investigator | 22. AMCO  |
| Junnie Chup | Office Mgt CBJ Law  | 23. City & Borough of Juneau – Dept. of Law |
| Dee Enoch  | Database Specialist | 24. Juneau Police Department |
| Melanie BriggsMiriam Freas Demara Crim | Data Processing Mgt & ORCA Analysts  | 25. Alaska DFCS/Office of Children’s Services |
| Beth Goldstein  | Deputy Director | 26. Alaska DOA/Office of Public Advocacy |
| * Michael Chiesa
 | Chief Investigator | 27. AK, DEC, Environmental Crimes Unit |
| **OTHER ATTENDEES**  |  |  |
| Tracy Frable, APD | Anne Fajardo, ACS | Bonnie Hough, ACS |
| Ina Mano, ACS | Andrew Dougherty, ACS | Carol Scoles, ACS |
| Paula Davis, DPS | Rachel Crowe, ACS | Sharon Chen, ACS |
| David Bautis, ACS | Melissa Toppin, ACS | Ted Johnston, DPS |
| Joe Waters, DPS  | Elena Tuohey, DPS | Jamie Ackerschott, DPS |
| **LOCATION** | **TEAMS** |  |

**11:00 – 11:30 a.m.**

**APSIN Character Length Change.**  As part of the Department of Public Safety’s ongoing project to modernize its Criminal Justice Information Systems (CJIS-M), the character length of the APSIN identification number will be expanded.  The current system-generated number is also close to capping out at 9999999 which is necessitating the need to expand the character length.

**Lisa Purinton, Statewide Services Director and staff from the** **Department of Public Safety** provided an overview of the five-year CJIS Modernization (CJIS-M) Project and the anticipated changes to the APSIN ID number.

DPS is working with five different vendors on a complex project to move from the legacy mainframe to a modern framework and system. As the project enters its fifth year, DPS is working closely with stakeholders and sharing with them any changes that could impact systems. The tentative go-live date is December 2025 – January 2026, and will depend on finalizing key steps. At present, DPS is getting ready to start integration and User Acceptance Testing (UAT).

The change to the APSIN ID is one aspect of this project. Endorsed by MAJIC as Alaska’s unique person identifier, the APSIN ID is used by all Alaska’s criminal justice agencies as a uniform key data point to track persons through the system. The APSIN ID is 7 characters, but must be expanded to 8 characters when DPS cuts over to the new system. The 8 characters will be numerical only. Alpha AK is only added for transmission to the FBI. Zero padding will be included. All agency systems will need to be able to accommodate this expansion. DPS will coordinate with agencies and give plenty of notice before cutover occurs. The new field length will be backwards compatible. The new number range will not be issued until DPS goes live with the new system.

Notice of this change has gone out to all stakeholders including TACs and LASOs. Work will be undertaken with Live Scan machines to accommodate the APSIN ID expansion. Testing will be undertaken with partner agencies such as Law, DOC, and the ACS ahead of the cut over. At least one mock go-live for the new system is going to be scheduled and agencies will be able to test with DPS. For agencies that query APSIN to audit APSIN data, such as the ACS, the web service DPS will provide can be used to create a test record to query and check compatibility ahead of cutover.

There will also be some changes to the Uniform Offense Code Table (UOCT) which houses all criminal offenses and is maintained and managed by DPS. The MS Access legacy format will be discontinued. Agencies will need to confirm that this will not be an issue. This change will be communicated to agencies, and a banner will also be placed on the UOCT webpage.

These changes are to accommodate additional data needed by DPS such as sex offender registration and DNA requirements, and will not affect the way agencies download the UOCT. The changes also include expansion of the literal description field for the offense. This was previously limited to 45 characters. The literal description field will now be set to allow a maximum of 300 characters, which will make it less challenging to ascertain the nature of the conviction.

Lisa provided information on the upcoming historical protective order repository sub-project. DPS is statutorily required to maintain a repository of protective orders (POs), some of which have conditions that do not expire until the order is dissolved. These must go into the NICS. The PO repository will be a module within the new system. The legacy system stores the full body and content of POs, but that will go away. The new module will allow officers in the field to quickly identify the conditions (no contact, etc.). There is interest at DPS in having a link to a PDF document of the PO through the API that DPS and the ACS are working on currently.

The officer unique identification number (PERM ID) will be managed in the state trooper’s RMS (ARMS).

**11:30 – 11:45 a.m.**

**eFile Update.** Ina Mano, Project Manager provided an update on the timeline for the upcoming civil case type roll out. It is anticipated that all courts except Anchorage and Palmer will go live on June 16, 2025 for civil and small claims. CINA and Probate will not be going live until late 2026. Delinquency will follow. It is hoped that all case types will be rolled out by 2027.

TrueFiling will not be available for civil filers the week preceding go live, and a message will go out about this. Training will commence May 19.